

Ontario Association of Architects

Annual Report

16





# Ontario Association of Architects

The Ontario Association of Architects (OAA) is a self-regulating, self-governing organization established under the *Architects Act*. The Association governs its members and regulates the practice of architecture in Ontario in order that the public interest may be served and protected.

Membership includes 3,942 architects, 1,531 interns, and 1,178 in other status categories. There are 1,514 architectural practices in Ontario plus 256 practices outside of Ontario and 31 limited Certificates of Practice.

Among the OAA's many responsibilities are:

- establishing standards of qualification for admission into the profession, including education, experience and examination;
- establishing standards of skill and proficiency of all members;
- maintaining standards of professional ethics;
- providing professional liability insurance through Pro-Demnity Insurance Company;
- promoting architecture and the built environment for the benefit of Ontarians; and
- supporting Ontario's architects in meeting the standards of the profession.

To serve its members and the public, the Association offers a wide range of programs and services.

The OAA is governed by a Council of 15 architects elected by the membership, and five members of the public appointed by the Province of Ontario. The work of Council is assisted by over 200 volunteers working on numerous committees and task groups, 14 regional societies throughout Ontario (with a society membership of 1,961), and by an Association staff of 25.

## Vision

An Ontario in which architects are valued contributors to society, by creating a safe and healthy built environment that performs at the highest levels and elevates the human spirit.

## Mission

To serve the public interest through the regulation, support, and promotion of the profession of architecture in Ontario.

## Mandate

To regulate and govern the practice of architecture in Ontario in the service and protection of the public interest in accordance with the *Architects Act*, its Regulations and By-laws; to develop and uphold standards of skill, knowledge, qualification, practice, and professional ethics among architects; and, to promote the appreciation of architecture within the broader society.



### Ontario Association of Architects

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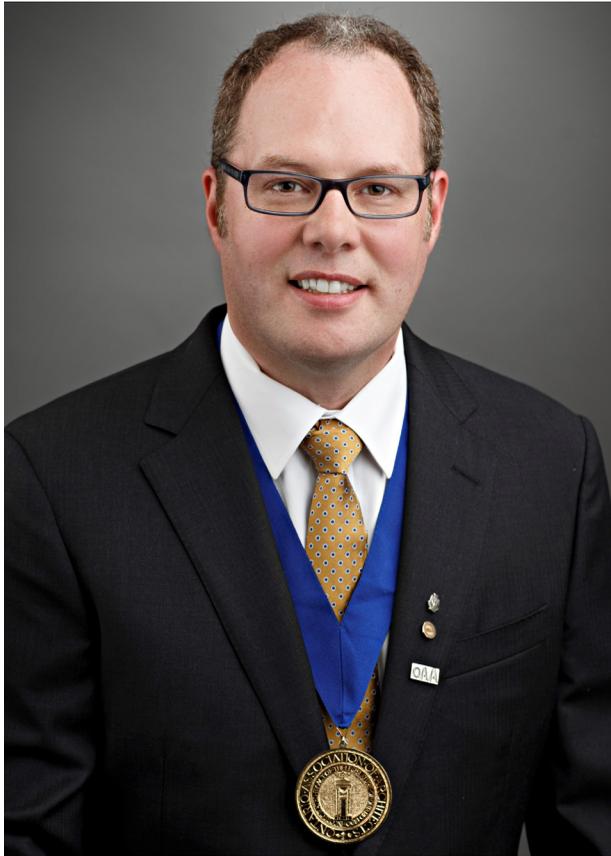
# Table of Contents

President's Report	1
Council	3
Executive Director's Report	4
OAA Awards 2016	5
OAA Awards Program	7
OAA Conference	9
Strategic Planning & Priorities	11
Committee Structure	13
Business	15
Strategic	17
Communications	19
Public Awareness	21
National Networking	23
Government and Industry Relations	24
Registrar's Report	25
Act Enforcement	26
Regulatory and Statutory Committees	27
Regulatory: Licensure	29
Regulatory: Membership	31
Practice	33
Societies	35
Society Annual Reports	37
Supporting Community and Industry Events	43
Supporting Academic Achievement	44
Reports from the Schools of Architecture	45
Report from the RAIC Syllabus Program	48
In Memoriam	50
Senior Vice President and Treasurer's Report	53
Auditor's Report & Financial Statements	56

## Annual Report

# 16

# President's Report



Twenty sixteen continued to be a year of significant growth and change for members of the Ontario Association of Architects. Building on the momentum of 2015, I was honoured to be re-elected by Council to serve a second term as President and immediately continued working with Council and the membership on key initiatives. First and foremost of these was holding a second workshop with Society Chairs. In this, we established the OAA's Vision, Mission and Mandate, working closely with our regulatory role and establishing an aspirational vision that we can continually work towards. Having clear objectives becomes the touchstone for our advocacy and leadership role in architecture and society while maintaining our primary mandate as regulator.

Spring, as it often does, centered on Awards season and Conference. Despite construction delays that caused the Conference hotel to be relocated at the last minute, the 2016 OAA Conference was successfully held in Toronto, bringing together members, the public and advocates to celebrate architecture. Once again, we saw extensive coverage of the OAA Awards in media, bringing attention to the role OAA members play in successfully shaping the built environment. Presenting the second annual Lieutenant Governor's Award for Design Excellence again included the pleasure of hosting her Honor Elizabeth Dowdeswell, Lieutenant Governor of Ontario.

Ongoing participation and leadership in national efforts on behalf of the Canadian Architectural Licensing Authorities (CALA) continued at both the spring meeting in Nanaimo, BC and the fall meeting in Toronto. Key objectives include implementing an updated Canadian Handbook of Practice (CHOP) and growing consensus amongst the regulators that each jurisdiction must take a more active role in the future of the profession. Other meetings and events included ongoing meetings with the International Relations Committee (IRC) and a new working group established in the fall on the Future of Architecture. Improving the tool kit for members, the CHOP, and strengthening the path from academia to licensure, helps to strengthen the profession as a whole.

We continued interaction with government throughout the year. This included municipal, provincial and federal interaction on key issues of procurement, contracts and supplementary conditions to standard OAA documents, as well as policy submissions on key aspects of architecture relating to culture, building codes and standards, procurement, infrastructure and housing.

A key aspect of this engagement included submissions to the Ministry of Tourism and Culture, seeking to have architecture included in the province's culture strategy. In this, the OAA engaged with stakeholders from across the province, raising the collective voice that "Architecture Matters". Near the end of the year, we met with the Attorney General to talk about the role architects' play in society with the hope of building on this relationship to find an architecture champion in government. This built on our first successful celebration of World Architecture Day where we hosted a breakfast for MPPs at Queens Park and talked with MPPs of all parties on key architecture initiatives. This rewarding event led to increased interest in architecture from MPPs with the promise of greater participation and celebration in 2017.

Working across the province, and interacting with our national counterparts, showed that the OAA continues to be incredibly well respected. This is due to the strong voice of our Association in national issues. Many do not realize this, but the OAA is unique in the country in that the *Architects Act* specifically grants us the power to advocate for architecture. This dual role, as both regulator and advocate, gives us the ability to raise the profile of architecture, thereby enhancing the role of OAA members and their own ability to speak on issues and build successful careers.

In the fall, OAA Council made two significant governance changes. The first was to add a non-voting seat to Council for interns. This builds on years of work to better integrate interns, who are the future of the profession. The second was to provide for a seat on Council for Licensed Technologists OAA. These members have

all the duties and obligations of architects but lacked any voice in governance and were unrepresented in the electoral process.

Twenty sixteen also saw the sunseting of two Committees. The Honours & Awards Committee was sunset as part of an overall resetting of the Awards program. Making changes to the Awards, including how many awards are granted, how Service and Landmark Awards are recognized and the what role conceptual work plays in raising the profile of architecture will continue to unfold. Sunseting the OAA Perspectives Editorial Committee and the *OAA Perspectives Journal* was a difficult decision for Council. There will, no doubt, be members who will miss the quarterly periodical. There is a new opportunity, however, to engage with a broader cross section of the membership in different ways, including print media, to further the OAA's Vision, Mission and Mandate. On behalf of all of Council, I thank all members of these two Committees for their years of work and dedication.

And on that note: I wish to thank all members. Thank you for coming to Society visits; thank you for coming to Conference and Continuing Education sessions; thank you for running for Council and volunteering for Committees. Thank you for your dedication to improving the profession and protecting public safety - helping to make the OAA a strong, trusted leader. Without your dedication, without your support, without your voices, the OAA could not exist nor do the work that it does. As President, it was gratifying to see Council lead on these two important issues that make our Association more inclusive, more representative, and fairer.

A handwritten signature in black ink, appearing to read 'Toon Dreessen', with a large, sweeping flourish above the name.

*Toon Dreessen, Architect  
OAA, FRAIC, AIA, LEED AP  
President*

# Council



Keith Penner Photography 2016

Front row from left: Vanessa Fong, President Toon Dreessen, David C. Rich, Evangelo Kalmantis, André Sherman, Cornel Ionescu, Elaine Mintz, Sheena Sharp.  
 Back row from left: John Stephenson, Barry Cline, Namita Kasnishkan, J. Gordon Erskine, Don Ardiel, Wayne Medford, Brian Luey, Robert Sirman, Jeffrey Laberge.  
 Absent: Ken Jennings, Kathleen Kurtin, Michelle Longlade, David Sin.

*Toon Dreessen*  
 President  
 Eastern Ontario

*J. Gordon Erskine*  
 Eastern Ontario

*Brian Luey*  
 Central Ontario

*John Stephenson*  
 Senior Vice President and  
 Treasurer  
 Province of Ontario

*Cornel Ionescu*  
 Central Ontario

*Wayne Medford*  
 Lieutenant Governor in  
 Council Appointee

*Barry Cline*  
 Vice President Regulatory  
 Province of Ontario

*Ken Jennings*  
 Lieutenant Governor  
 in Council Appointee  
 (September – December)

*Elaine Mintz*  
 Lieutenant Governor in  
 Council Appointee

*Vanessa Fong*  
 Vice President  
 Communications  
 City of Toronto

*Evangelo Kalmantis*  
 Western Ontario

*Sheena Sharp*  
 Province of Ontario

*Kathleen Kurtin*  
 Vice President Practice  
 City of Toronto

*Namita Kanishkan*  
 Lieutenant Governor in  
 Council Appointee (January  
 – May)

*André Sherman*  
 City of Toronto

*David C. Rich*  
 Vice President Strategic  
 City of Toronto

*Jeffrey Laberge*  
 Northern Ontario

*David Sin*  
 Province of Ontario

*Don Ardiel*  
 Western Ontario

*Michelle Longlade*  
 Lieutenant Governor  
 in Council Appointee  
 (September – December)

*Robert Sirman*  
 Lieutenant Governor in  
 Council Appointee

Members and associates (as  
 observers) are encouraged to  
 attend a Council Meeting.

Contact: (at least three days before the  
 meeting)

Tina Carfa, Executive Assistant,  
 Executive Services  
 e: tinac@oaa.on.ca  
 T: 416.449.6898

## Council Meetings 2016

- January 22
- March 3
- May 11
- June 16
- September 22
- November 3
- December 9

# Executive Director's Report



I would have to summarize 2016 as a year of progressive thinking and decision-making at the OAA. The following summarizes and highlights a number of 2016 activities and initiatives that underscore this as a deliberate theme carried forward by both Council and staff. This of course has resulted in a number of significant changes both from a governance perspective and in programming and services offered by the OAA.

In order to move forward however, it is often necessary to take a step back. After review and consultation, Council approved an updated Vision, Mission and Mandate statement for the organization. Of particular note was the re-articulation of our Vision Statement:

"An Ontario in which architects are valued contributors to society, by creating a safe and healthy built environment that performs at the highest levels and elevates the human spirit."

This refreshed Vision has played an important role in Council's decision-making and has been the point of intersect for new projects and initiatives as well as key changes this year.

Of considerable note was the decision to establish two new seats on OAA Council. In September, Council moved to establish a non-voting seat on Council for an Intern Architect, further integrating these individuals into the OAA. Interns were invited to participate in the fall election by voting for an individual from among nominated Intern Architects. The response was overwhelming for both nominations and voting. Late in the year Council then approved the establishment of a voting seat on OAA Council for a Licensed Technologist OAA. This was an important step in recognizing the role that these licensed individuals play within the profession, as well as the same standards of practice and performance that they are required to abide by.

In step with both legal and social responsibilities the OAA's

Safe Workplaces working group moved forward to identify and implement measures to help address diversity and equality throughout the work of the organization. A successful education session, which explored the challenges faced by firms large and small to create positive workplace culture and prevent harassment, was offered at the annual Conference in May. Later in the year, Council adopted a formal policy striving to reach representation by women on OAA Committees that is proportional to the number of women that are members of the Association.

Mid-year, independent consultant Brigitte Desrochers was engaged to conduct a review of the OAA Awards Program and present recommendations for the future. The intent was to ensure that the OAA Awards Program is designed, governed, and administered in a manner that promotes and celebrates architectural excellence as effectively as possible within the broader framework of the OAA's vision, mission and mandate. The full report - presented to Council in September - was met with resounding approval and will result in considerable changes to the program. Some recommendations were implemented immediately to simplify the call for submissions moving it to a new online system including a portal for uploading images and videos and the ability to save partial submissions for completion later. Work will continue into 2017 on the development of a plan for implementation including schedule, budgetary considerations and resources. The new program is targeted to begin with the 2018 awards cycle.

In the interest of continuous improvement we launched a new and improved search function for the OAA Website. The changes were focused on helping visitors to our site find the information they need in a faster, simpler way.

As the next phase in the OAA's public awareness campaign we added a microsite to our roster of technical outreach vehicles. "Architecture Impacts Everyone, Every day" was the theme of this exciting new initiative which was launched early October to coincide with World Architecture Day.

The Microsite will feature two to three campaigns per year targeted at public engagement and focuses on sharing stories about architecture to better explain how architecture impacts people, rather than the technical and aesthetic qualities of projects.

Notwithstanding my remarks about change, there are certainly a few things that have not

changed. It is unfortunate that I report that the number of unreasonable RFPs, contracts and conditions of engagement continue to grow. We know this based on the OAA's proactive involvement with specific public client groups as well as from information provided directly by our members. These conditions continue to make it difficult to practice architecture effectively and in the best interest of the public.

Not only are these conditions and expectations just simply unfair, what is even more disconcerting is the fact that contracts include uninsurable contract conditions or conditions that architects could not reasonably meet professionally or financially. This is clearly not in the interest of the public. As the professional organization responsible for regulating the practice of architecture in the public interest in Ontario, it is the OAA's responsibility to bring to the attention of architects and architectural practices circumstances that could result in allegations of professional misconduct. Accordingly the OAA issued a special Regulatory Notice to members focused on this critical issue, specifically reminding them of their responsibilities as well as other professional requirements under the *Architects Act*.

I would be remiss if I did not mention the considerable time and effort that has gone into furthering the OAA building renovation project. At the June 2016 meeting, OAA Council provided final approval to proceed with design development for the retrofit which would see the OAA Headquarters reach zero-net carbon, exceeding the energy targets set out in the 2030 Challenge. This decision is founded in Council's commitment to the 2030 Challenge and the belief in environmentally responsible architectural design. In addition, the planned renovation to the interior of the building will bring some exciting changes for staff, as well as volunteer members. There will be new opportunities for collaboration space and more efficient work stations, not to mention better use of the space we have in this iconic building.

My sincere thanks to the OAA staff team for their continued dedication to this organization and to the profession of architecture. Their commitment to carrying out the day to day operations of the OAA as well as Council's policy directions is recognized and appreciated!

Kristi Doyle,  
Hons. B.A. (PPA), Hon. MRAIC

# OAA Awards 2016



## Design Excellence

1. *Aga Khan Museum*  
Toronto, ON  
Moriyama & Teshima Architects in association with Maki and Associates
2. *Commonwealth Community Recreation Centre*  
Edmonton, AB  
MacLennan Jaunkalns Miller Architects Ltd. and HIP Architects in joint venture
3. *Go Home Bay Cabin*  
Georgian Bay Township, ON  
Ian MacDonald Architect Inc.

4. *Harbord Towns*  
Toronto, ON  
Superkül Inc.
5. *Prince Arthur's Landing, Thunder Bay Waterfront*  
Thunder Bay, ON  
Brook McIlroy Inc.
6. *Richard Ivey Building, Richard Ivey School of Business, Western University*  
London, ON  
Hariri Pontarini Architects

7. *Robert H. Lee Alumni Centre, University of British Columbia*  
Vancouver, BC  
KPMB Architects & HCMA Architecture + Design in joint venture
8. *Skygarden House*  
Toronto, ON  
Dubbeldam Architecture + Design
9. *Toronto Public Library Scarborough Civic Centre Branch*  
Toronto, ON  
LGA Architectural Partners Ltd. and Phillip H. Carter, Architect in joint venture



10.



11.



12.



13.



14.



15.

**Michael V. and Wanda Plachta Award** - see #5

**People's Choice Award** - see #1

**Lieutenant Governor's Award for Design Excellence in Architecture** - see #6

**Landmark Designation**

- 10. 299 Queen Street West  
Toronto, ON  
Burke, Horwood and White (original building)  
Quadrangle Architects Limited (renovation)

- 11. St. Mary's Ukrainian Catholic Church  
Sudbury, ON  
John Stefura and Carl Skerl, Townend Stefura Baleshta and Pfister Architects

**Concepts**

- 12. Shoreline Commemorative  
Paul Raff Studio Incorporated Architect

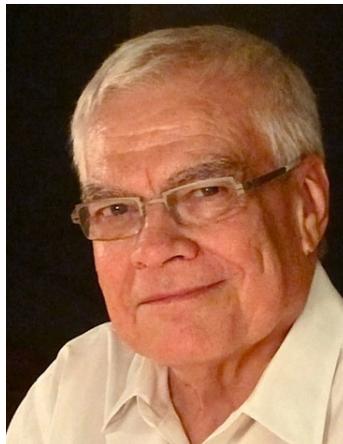
- 13. Planespotting  
Dominique Cheng

**Best Emerging Practice**

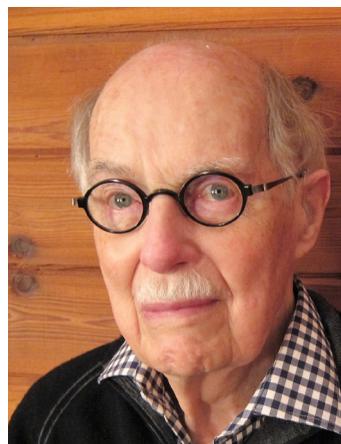
- 14. Denegri Bessai Studio

**G. Randy Roberts Service Award**

Recognizing members of the OAA for extraordinary service to the members.  
15. John C. Cook



16.



17.



18.

**Lifetime Design Achievement Award**

Presented to persons who have made a career contribution to architectural design excellence.

- 16. George P. Baird

**Order of da Vinci**

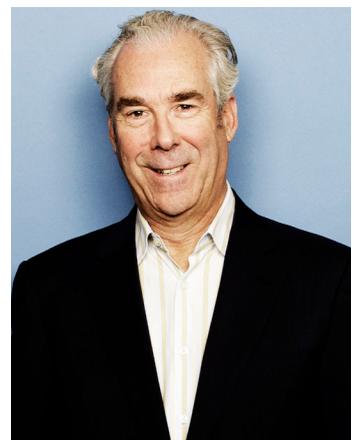
Presented to persons who have made a significant and meaningful contribution to the profession of architecture.

- 17. William N. Greer

**Honour Roll**

Recognizing prominent members of the architectural profession who are now deceased; a record of achievement is presented to a relative and displayed at the OAA.

- 18. Douglas Cumming Johnson
- 19. Brian Curtner



19.

# OAA Awards Program

## OAA Awards Program

A full review of the Awards Program was undertaken in early 2016 to identify how the program serves the broader mandate to promote and celebrate architectural excellence and the objectives of the OAA as a whole.

Consultant Brigitte Desrochers was engaged to undertake a comprehensive review of the OAA Awards Program. Desrochers reached out to a wide variety of stakeholders and resources to understand the OAA's current program as well as provide a detailed picture of the current landscape of awards programs within the design industry and beyond. The Report contained a number of recommended changes to the OAA program which were supported by the Awards Review Steering Committee that had been established to oversee the review process on behalf of Council

Council approved the following three distinct areas of recommendations stemming from the Report and has directed the Awards Review Steering Committee to proceed with the development of a plan for implementation.

### *Recommendation 1*

*That Council approve in principle the streamlining of its existing suite of design/career achievement awards to simplify and strengthen its messaging and add greater weight to its communications mandate.*

### *Recommendation 2*

*That Council approve in principle using the concepts awards as the seed of a new class of purposeful, aspirational prizes focused on significant societal issues of relevance to architects and well-suited to engaging younger and currently under represented segments of the profession.*

### *Recommendation 3*

*That Council approve in principle the adoption of a two-year program cycle such that design/achievement awards and purposeful prizes be given in alternating years, with communications and administrative cycles linked accordingly.*

Council charged the Steering Committee to lead the implementation of the recommendations and assume the duties of the Honours & Awards Committee. As a result, the Honours & Awards Committee was sunset in September 2016. The year ended with the implementation of a couple of key recommendations included in the report:

1. Launch of an Electronic Submission process
2. Development of a Conflict of Interest Policy
3. Modification to Jury structure to ensure all members have architectural expertise and experience

Next steps will include the development of a plan for full implementation including schedule, budgetary considerations and resources. The new program is targeted to begin with the 2019 Awards cycle.

## 2016 Juries



*Left to right: Vladimir Popovic, David Covo, Brigitte Desrochers, Glenn O'Connor and Thomas Burns.*

## **Design Excellence, Plachta Award, Sustainable Design Excellence & Lieutenant Governor's Award**

Chair: David Covo, Associate Professor and Past Director of the School of Architecture at McGill University  
Thomas Burns, Chief Operating Officer of Allied Properties REIT  
Brigitte Desrochers, Program Officer, Canada Council for the Arts  
Glenn O'Connor, Landscape architect, Past President of OALA, Partner of Forrec, Designers of Entertainment Environments  
Vladimir Popovic, Partner, N45 Architecture Inc.



*Left to right: Jill Stoner, Jonathan Friedman, Karen Bromley and Patrick Saavedra.*

### **Concepts Award**

Chair: Patrick Saavedra, Manager of Planning & Architectural Design, York University  
Karen Bromley, Production Designer  
Jonathan Friedman, Partner, PARTISANS Architects  
Jill Stoner, Director of Carleton's Azrieli School of Architecture and Urbanism



*Left to right: Leslie Klein, Toon Dreesen, Diana Osborne and Jason Dobbins.*

### **Landmark Designation, Order of da Vinci, G. Randy Roberts, Best Emerging Practice Award & Honour Roll**

Chair: Leslie M. Klein, Co-founder and Principal, Quadrangle Architects Limited  
Toon Dreesen, OAA President, Architect  
Diana Osborne, Architect, Osborne Architect  
Jason Dobbins, Chair of Toronto Society of Architects

For further updates on the awards program, visit the OAA Website at [www.oaa.on.ca](http://www.oaa.on.ca)

# OAA Conference

## Architecture Matters

May 11-13, 2016

Exhibition Place and the Westin Hotel  
Toronto, Ontario

'The Value of Architects and Architecture' is understood by architects, but is the message resonating with our clients, the public and those who use the spaces we create?

The 2016 Conference invited OAA members, building industry colleagues, client groups, and all who share an interest in influencing the general understanding of architecture and the role and services of the architect to come together at the Allstream Centre, Exhibition Place to explore Architecture Matters.

Keynote Speaker and author Paul Goldberger acknowledged his audience of more than 400 architects understand why architecture matters. He stressed the importance of client and public awareness in creating the best built environment possible.

The OAA Admission Course was held concurrently at the Allstream Centre, to allow for the integration of the more than 330 intern architects into the Conference program.

In addition to the 54 ConEd sessions offered this year, the 15 tours and a number of social events focused on attractions and venues throughout Toronto.

The Opening Party was held at Casa Loma on Wednesday May 11. More than 300 guests mingled and danced their way through the 98-room castle, designed by Toronto architect E.J. Lennox.

At the Networking Lunch, Friday registrants had a chance to mingle and connect. During lunch the Ontario Association for Applied Architectural Sciences (OAAAS) presented its student awards.

On Friday evening, the Celebration of Excellence Awards Ceremony and Dinner took place at the Allstream Centre. The event was attended by architects, building industry guests, clients of the winning projects and architecture enthusiasts. The Honourable Elizabeth Dowdeswell, Lieutenant Governor of Ontario brought greetings and presented the Lieutenant Governor's Award. James Cunningham, was the MC for the evening, and the awards were co-hosted by OAA President, Toon Dreessen.

More than 1900 people attended the three day event.

Thank you to everyone who participated.



### Annual General Meeting

Wednesday, May 11

6:00 pm - 8:00 pm



### Paul Goldberger, Keynote Luncheon

Thursday, May 12

12:00 pm - 1:45 pm



### Celebration of Excellence

Friday, May 13

7:00 pm - 10:30 pm



**Opening Party**  
 Wednesday, May 11  
 8:00 pm - 12:00 am



**Sponsor Displays**  
 Wednesday, May 11 - Friday, May 13



**Networking Lunch**  
 Friday, May 13  
 12:00 pm - 1:45 pm

## Thank you to our Conference Sponsors

Pro-Demnity Insurance Company  
 Kaajenga Architectural  
 WSP

The Carpenters' District Council of  
 Ontario  
 Astley-Gilbert  
 Mumby Insurance Brokers

Thames Valley Brick & Tile  
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Structure Fusion

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3m Design & Construction

Microsoft Surface

Durabond

HTS

DuRock Alfacing International Ltd.

Canadian Institute of Steel Construction  
 (CISC)

Bailey Metal Products

SOPREMA

Inline Fiberglass

Prelco

Lumon

Ricoh

IPLAN JVS Toronto

Engineered Assemblies Inc.

GRAPHISOFT

Peikko group

Dryvit

WEIRFOULDS LLP

AZURE

Sibley Righton LLP

Aird & Berlis LLP

Concrete Floor Contractors Association

Infrastructure Ontario

OGCA

CMD

Keel Cottrelle LLP

# Strategic Planning & Priorities

On February 4 and 5, 2016 the OAA Council held its annual Council Priorities and Planning Session, reviewing current projects and initiatives, and discussing the Association's priorities for the new year.

A review of the OAA's Vision, Mission and Mandate statements was also conducted.

Following the discussions of the 2015 fall Local Society Workshop, Council extended an invitation to all Local Society Chairs to participate in this year's Priorities and Planning Session. Ten Society Chairs and representatives were able to attend the meeting, providing new perspectives and a wide representation from across the province.

On Thursday evening, the discussions centred on reviewing the OAA's Vision, Mission and Mandate. Considerable focus was given to the need to ensure that each of the Association's endeavours has a success measure or evaluation tool identified at that outset which allows us to gauge its effectiveness; a draft logic model was circulated for consideration.

On Friday, presentations by both Communications and Policy/Government Relations areas of the OAA, provided updates and insight on the OAA's current initiatives and activities in these particular areas.

Current initiatives and projects approved by Council for 2016, projects approved but not yet commenced, as well as new initiatives that are on the horizon were reviewed and prioritized.

## Vision, Mission & Mandate



An Ontario in which architects are valued contributors to society, by creating a safe and healthy built environment that performs at the highest levels and elevates the human spirit.

### Vision



To serve the public interest through the regulation, support, and promotion of the profession of architecture in Ontario.

### Mission



To regulate and govern the practice of architecture in Ontario in the service and protection of the public interest in accordance with the *Architects Act*, its Regulations and By-laws; to develop and uphold standards of skill, knowledge, qualification, practice, and professional ethics among architects; and, to promote the appreciation of architecture within the broader society.

### Mandate

## Key Themes

### Recognize the diversity of work done by our members

The world of architecture is changing, becoming broader, more complex, and more collaborative. Our members continue to undertake activities beyond the traditional role of the architect as the master builder, fulfilling new tasks and positions which have emerged as the industry grows and evolves. We need to embrace the multiplicity of activities our members do, celebrating and supporting the great work architects are doing beyond our traditional role.

### Value of Architecture

A high quality built environment is in the interest of all Ontarians, but the social, cultural and economic benefits of architecture are currently undervalued by the public. As the OAA we have a responsibility to promote public understanding and appreciation of architecture, something we have been doing through our public awareness campaign and the brand architect exercise. We must continue to build on these initiatives, making sure our collective voice is being used to promote the value proposition of architecture to the public.

At the same time, we must educate the public to understand that architecture is not only a product (a building) but a process (design), and that architects are professionals whose extensive training allows them to deliver the highest quality of architecture possible in a variety of contexts and scales. While the value proposition of individual architects is up to each practice to deliver and explain, the Association should ensure that the public understands the role and training of architects and the value we collectively bring to society in their interest.

### Integrating Local Societies

We must continue to strengthen the relationship between Local Societies and the OAA, establishing and communicating strategic goals for the Association that integrate Local Societies and recognize their ability to further the reach of OAA programs. By improving communications between the OAA and Local Societies we can ensure we are all working towards the same objectives and our members are better informed of the Association's many initiatives.

### Limited Resources

There is a finite amount of resources, both monetary and staff, at the disposition of the Association. We need to focus our attention (and resources) on issues where we can have the biggest impact and make the biggest gains, always keeping the public and the big picture in mind.

To achieve this we must establish clear success measures and evaluation tools which allow us to gauge the effectiveness of our activities and actions.

Our framework needs to be flexible enough to incorporate emerging issues that could not have been anticipated beforehand but clear enough to ensure our initiatives align to our Vision, Mission, and Mandate.

## Priority Projects Underway

- Admission Course online version – work with U of T to design and implement
- Consortium Business Models research/guideline
- Elliot Lake – Coordinating Professional definition/scope
- Honours & Awards Online Submissions solution for Website
- Honours & Awards Program Review
- Interns Committee 2.0
- IO Supplementary Conditions ongoing review
- Microsite development
- New Joint Working Group OAA/ProDem
- OAA Building Renovation
- OMB Appeal – City of Toronto Harmonized Zoning By-law
- SPA Study – further pursuit of Report/Recommendations
- Starting a Practice learning modules development and implementation

## Projects Approved

- Affordable Housing Study
- Complete Regulation Review
- Interns' Portal Working Group established to report to the Interns' Forum regarding the interns' presence on the Website and in other jurisdictions
- Safe Work Places Symposium

# Committee Structure

## Organization

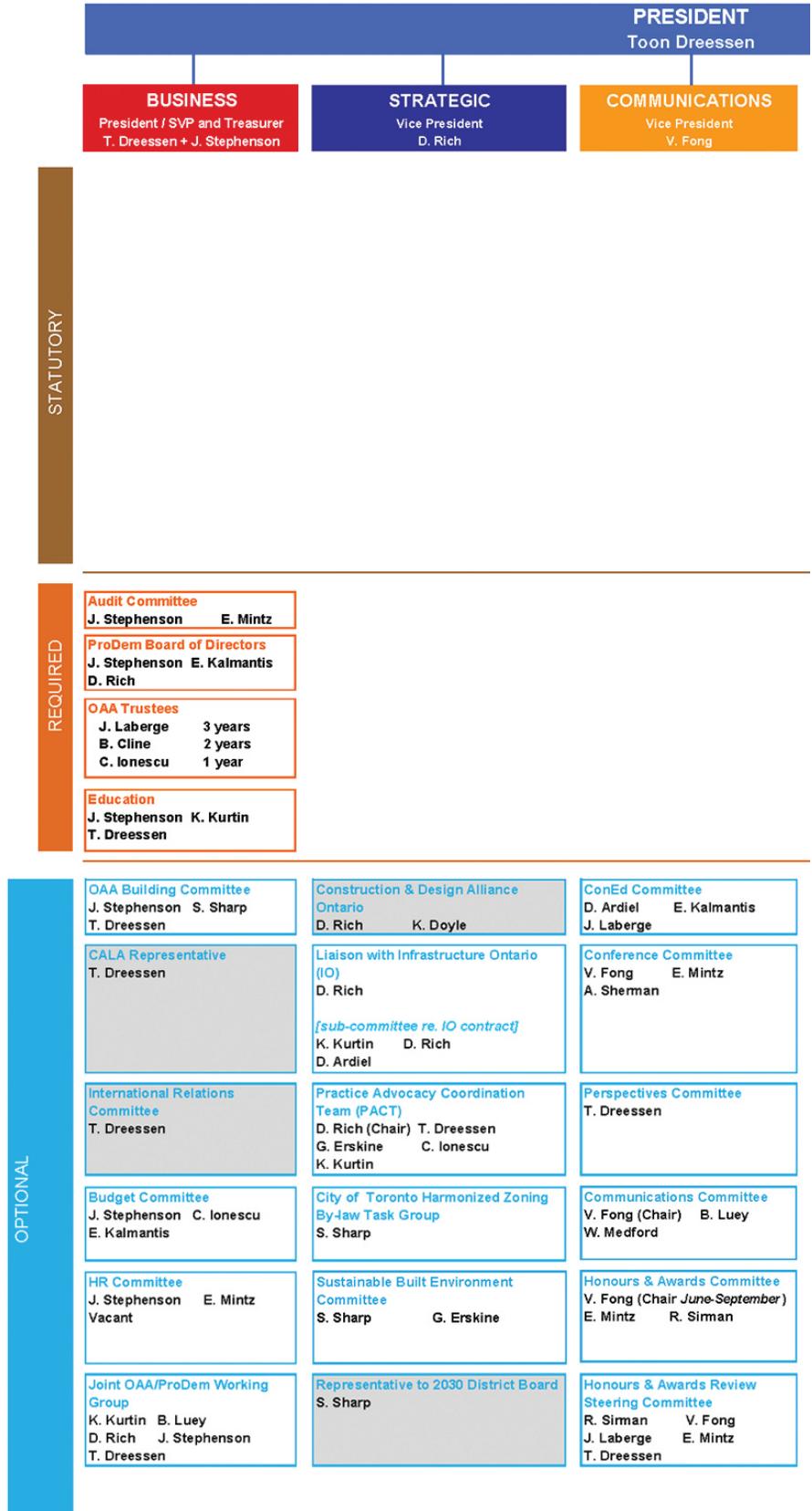
The priorities and work of Council continued to be organized under five Vice President Portfolios for 2016:

- Business
- Strategic
- Communications
- Regulatory
- Practice

Councillors were appointed to each of the Committees and Task Groups (see chart).

Councillor Liaisons were appointed to each of the Societies to encourage feedback from members, disseminate information, and provide an ongoing link to the Association. This created the sixth Portfolio: Societies.

## Committees & Task Groups\* Councillor Appointments -



\* 2016 Committee and Task Group lists, including Councillors and Members at large, are located at the end of each of the reports on the pages to follow.

<b>REGULATORY</b> Vice President B. Cline	<b>PRACTICE</b> Vice President K. Kurtin	<b>SOCIETIES</b> President T. Dreessen
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- Complaints Committee**  
 C. Ionescu    E. Kalmantis  
 M. Longlade
- Complaints Review Councillor**  
 W. Medford / K. Jennings
- Discipline Committee**  
 B. Cline (Chair)    W. Medford  
 E. Mintz            R. Sirman
- Experience Requirments Committee**  
 K. Kurtin (Chair)    D. Ardiel
- Fees Mediation Committee**  
 C. Ionescu (Chair)    R. Sirman
- Registration Committee**  
 B. Cline (Chair)    B. Luey  
 J. Stephenson

- |   |  |
|---|--|
| <b>CExAC</b><br>T. Dreessen                           | <b>OAAAS Board</b><br>B. Luey    D. Ardiel |
| <b>Practice Review Committee</b><br>K. Kurtin (Chair) |  |

- |  |   |  |  |   |
|--|---|--|--|---|
| <b>Public Interest Review Committee</b><br>B. Luey    E. Mintz<br>J. Laberge    D. Sin   | <b>Practice Committee</b><br>K. Kurtin (Chair)    G. Erskine  | <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%;">                     Algoma<br/>                     Grand Valley<br/>                     Hamilton/Burlington<br/>                     London<br/>                     Niagara<br/>                     Northumberland-<br/>                     Durham<br/>                     North Bay<br/>                     Northern Ontario<br/>                     Ottawa<br/>                     Northwestern Ontario<br/>                     Toronto<br/>                     St. Lawrence Valley<br/>                     Trent<br/>                     Windsor                 </td> <td style="width: 50%;">                     J. Laberge<br/>                     D. Ardiel<br/>                     B. Luey<br/>                     D. Ardiel<br/>                     B. Luey<br/>                     W. Medford<br/>                     J. Laberge<br/>                     J. Laberge<br/>                     G. Erskine<br/>                     J. Stephenson<br/>                     K. Kurtin<br/>                     T. Dreessen<br/>                     W. Medford<br/>                     E. Kalmantis                 </td> </tr> </table> | Algoma<br>Grand Valley<br>Hamilton/Burlington<br>London<br>Niagara<br>Northumberland-<br>Durham<br>North Bay<br>Northern Ontario<br>Ottawa<br>Northwestern Ontario<br>Toronto<br>St. Lawrence Valley<br>Trent<br>Windsor | J. Laberge<br>D. Ardiel<br>B. Luey<br>D. Ardiel<br>B. Luey<br>W. Medford<br>J. Laberge<br>J. Laberge<br>G. Erskine<br>J. Stephenson<br>K. Kurtin<br>T. Dreessen<br>W. Medford<br>E. Kalmantis |
| Algoma<br>Grand Valley<br>Hamilton/Burlington<br>London<br>Niagara<br>Northumberland-<br>Durham<br>North Bay<br>Northern Ontario<br>Ottawa<br>Northwestern Ontario<br>Toronto<br>St. Lawrence Valley<br>Trent<br>Windsor | J. Laberge<br>D. Ardiel<br>B. Luey<br>D. Ardiel<br>B. Luey<br>W. Medford<br>J. Laberge<br>J. Laberge<br>G. Erskine<br>J. Stephenson<br>K. Kurtin<br>T. Dreessen<br>W. Medford<br>E. Kalmantis |  |  |   |
| <b>Act &amp; Regulation Task Group</b><br>B. Cline   | <b>Engineers, Architects and Building Officials (EABO)</b><br>K. Kurtin   |  |  |   |
| <b>The Interns' Committee</b><br>K. Kurtin   | <b>Sub-Committee on Building Codes and Regulation (SCOBCAR)</b><br>A. Sherman   |  |  |   |
| <b>Construction Contract Administration Cttee</b><br>D. Sin            A. Sherman  |   |  |  |   |
| <b>OAA/OGCA Best Practices Committee</b><br>T. Dreessen    K. Kurtin<br>D. Rich  |   |  |  |   |

<b>BUSINESS</b>	
President / SVP and Treasurer T. Dreessen + J. Stephenson	
<b>Audit Committee</b>	
J. Stephenson	E. Mintz
<b>ProDem Board of Directors</b>	
J. Stephenson	E. Kalmantis
D. Rich	
<b>OAA Trustees</b>	
J. Laberge	3 years
B. Cline	2 years
C. Ionescu	1 year
<b>Education</b>	
J. Stephenson	K. Kurtin
T. Dreessen	
<b>OAA Building Committee</b>	
J. Stephenson	S. Sharp
T. Dreessen	
<b>CALA Representative</b>	
T. Dreessen	
<b>International Relations Committee</b>	
T. Dreessen	
<b>Budget Committee</b>	
J. Stephenson	C. Ionescu
E. Kalmantis	
<b>HR Committee</b>	
J. Stephenson	E. Mintz
Vacant	
<b>Joint OAA/ProDem Working Group</b>	
K. Kurtin	B. Luey
D. Rich	J. Stephenson
T. Dreessen	

## Audit Committee

The Terms of Reference for the Audit Committee are to see that accounting policies and internal controls are established and followed, and that the OAA issues financial statements that are balanced, and present a reasonable assessment of the Association's financial position. The 2016 Audit Committee met with the auditors, Grant Thornton, Chartered Accountants, Licensed Public Accountants twice during the year: once for the pre-audit meeting to plan the audit; and once for the post-audit meeting to review the financial statements in detail including the auditor's report.

Grant Thornton has advised that the Association's financial statements present fairly, in all material respects, its financial position as at November 30, 2016 in accordance with generally accepted accounting principles. Grant Thornton has issued an unqualified audit opinion.

OAA Council received the 2016 audited financial statements from the Audit Committee in March 2017.

The Audit Committee is comprised of the Senior Vice President and Treasurer, one LGIC Appointee and one Member at large, under Terms of Reference approved by Council.

### 2016 Audit Committee

*John Stephenson, Senior Vice President and Treasurer*  
*Elaine Mintz, Lieutenant Governor in Council Appointee*  
*James Farrow, Member*

## Budget Committee

The Budget Committee allows for an appropriate level of participation by Council members in terms of the oversight of the OAA's annual budgeting process to ensure ultimate responsibility for the governance of the OAA.

Beginning in late August the Committee worked with the Senior Vice President and Treasurer and senior staff in the preparation of the annual budget for approval by the Council early in November.

The Committee is appointed by Council annually and is comprised of a minimum of three members of the Council, one of which is the Senior Vice President and Treasurer. The Senior Vice President chairs the Committee.

The Committee reports to the Council on an annual basis in the form of the presentation of the draft annual budget for Council approval.

### 2016 Budget Committee

*John Stephenson, Senior Vice President and Treasurer, Chair*  
*Cornel Ionescu, Councillor*  
*Evangelos Kalmantis, Councillor*

## Human Resources Committee

The mandate of the Human Resources Committee is to allow for an appropriate level of participation by the Council in terms of the oversight of the OAA's human resources (HR) and ultimate oversight and responsibility for the governance of the OAA.

As part of its stated mandate, the Committee conducted the annual performance review of the Executive Director in November 2016.

### 2016 Human Resources Committee

*John Stephenson, Senior Vice President and Treasurer*  
*Elaine Mintz, Lieutenant Governor in Council Appointee*  
*Toon Dreessen, President*

## OAA Building Committee

The OAA Building Committee is responsible for overseeing the renovation and refresh of the OAA Headquarters. Much work has been done throughout 2016 to move this project forward in concert with Architect David Fujiwara and the full design team.

In early 2016, the Committee oversaw the final phase of the study and analysis of the four options that were under consideration with respect to the renovation of the building's mechanical systems, in particular. This included a third party review of the design as well as a detailed cost analysis.

At the June 2016 meeting, OAA Council provided final approval to proceed with design development for 'option 4' which would see the OAA Building exceed the energy targets set out in the 2030 Challenge and in fact reach zero net carbon. This decision is founded in Council's commitment to the 2030 Challenge and the belief that through environmentally responsible architectural design, we can achieve the energy efficiency targets necessary to tackle climate change.

With the decision made regarding the mechanical design, the Committee turned its focus on the interiors renovation, the focus of which is to create a positive and productive environment for staff, volunteers and members. This work has included detailed discussions with Pro-Demnity Insurance Company (ProDem) our sole tenant in the building. An Interior fit-out Sub-Committee was established which included two representatives of ProDem. The key mandate of the Sub-Committee is to ensure that the needs of both the owner and the tenant are considered and work to have those respective needs met, as best possible, as they relate to the interior fit-out of the OAA Building.

An exciting partnership was formed with the National Research Council (NRC) mid-year which has a keen interest in the project as a case study relative to zero net carbon retrofits. NRC is providing a design challenge function as well as data collection and benchmarking of internal environment conditions and measures. The Committee has also been working with NRC on specific presentations and communications to help raise awareness of the project and for educational purposes. A workshop for NRC's product suppliers' network was held at the OAA on November 21. Over 60 representatives from industry, government as well as product suppliers attended.

Construction on the OAA Headquarters is expected to begin mid-2017.

### 2016 Building Committee

*Sheena Sharp, Chair*  
*Toon Dreessen, President*  
*John Stephenson, Senior Vice President and Treasurer*

## Education Committee

The Education Committee is comprised of the President, Senior Vice President and Treasurer, and Vice President Practice. The Education Committee meets at least once a year in accordance with existing procedures to ensure that the disbursement of awards under the OAA Trust Fund are made within the approved procedures. As well, the Education Committee reviews the procedures for the disbursement of funds for the OAA scholarships and awards.

The Education Committee gives direction to the Manager of Finance and Administration each year with respect to the funds held under the direction of the OAA Trust Fund.

### 2016 Education Committee

*Toon Dreessen, President*  
*John Stephenson, Senior Vice President and Treasurer*  
*Kathleen Kurtin, Vice President Practice*

## Pro-Demnity Insurance Company Board of Directors

The OAA Executive Committee and representatives of Pro-Demnity Insurance Company (ProDem) generally meet on a semi-annual basis (6-month intervals) to increase communication and understanding between the two organizations. This year one meeting was held on July 14. Discussions in 2016 were focused on the final report and recommendation of the study commissioned by Pro-Demnity around sub-consultant claims. These discussions resulted in agreement to form a joint working group to proceed with the development of Continuing Education for architects on specific issues highlighted in the report as well as a detailed communication piece for architectural practices and architects.

Also increasing communication and sharing of information between the OAA and ProDem is a key objective of this liaison between the OAA and ProDem.

Pro-Demnity Insurance Company by-laws require that the Senior Vice President and Treasurer sit on the Pro-Demnity Board of Directors, in addition to two Councillors. These appointments are confirmed at the annual meeting of the Shareholders which happens in June each year.

### 2016 Pro-Demnity Insurance Company Board of Directors

*Bill Birdsell, Chair (from June)*  
*Christopher Fillingham, Chair (until June), and Director Emeritus (from June)*  
*J.E. Sievenpiper*  
*Jamie Wright*  
*Susan Ruptash*  
*Andrew Smith*  
*David Browne*  
*Michelle Strom*  
*Hari Panday*  
*Debbie Fischer*  
*John Stephenson, OAA Senior Vice President and Treasurer (ex officio)*  
*Brad Green (January – June)*  
*Evangelo Kalmantis (June – December)*  
*David C. Rich*  
*Byron Treves – President and C.E.O. (ex officio)*

# Strategic

<b>STRATEGIC</b> Vice President D. Rich
Construction & Design Alliance Ontario D. Rich K. Doyle
Liaison with Infrastructure Ontario (IO) D. Rich <i>[sub-committee re. IO contract]</i> K. Kurtin D. Rich D. Ardiel
Practice Advocacy Coordination Team (PACT) D. Rich (Chair) T. Dreessen G. Erskine C. Ionescu K. Kurtin
City of Toronto Harmonized Zoning By-law Task Group S. Sharp
Sustainable Built Environment Committee S. Sharp G. Erskine
Representative to 2030 District Board S. Sharp

## Practice Advocacy Coordination Team (PACT)

With its present mandate, PACT continues to coordinate the means in which political concerns are addressed, identifies emerging issues affecting the profession of architecture and develops an appropriate response, and coordinates with existing and future OAA Committee and Sub-Committee work to achieve maximum effectiveness.

## Original Research and Advocacy

Following significant exploration of a Fee Validation Study, the proposed study was ultimately sunset as the OAA moved its focus onto a Housing Affordability Study. The results of this study are anticipated in early 2017. Planning for a next research study commenced in the fall of 2016.

## Member Engagement

Notably, PACT held member roundtables on the topics of digital fabrication (including 3D printing) and the Ontario Municipal Board. Both yielded important considerations, some of which were actioned throughout 2016 with more to be considered in the upcoming year. Given the increased importance of these events, the OAA Council agreed to add an additional roundtable per year.

## Requests For Proposal (RFPs)

The OAA changed its processes for handing RFPs, instituting a number of important changes to how the OAA assesses and actions problematic RFPs we receive from throughout the province.

## Policy and Government

Much of PACT's work throughout 2016 remains detailed in separate sections on Government and Industry Relations, as well as the Construction Design Alliance of Ontario (CDAO).

### 2016 PACT

*David Rich, Chair, Vice President Strategic*

*Toon Dreessen, President*

*J. Gordon Erskine, Councillor*

*Chris Fillingham, Member at large*

*Cornel Ionescu, Councillor*

*Kathleen Kurtin, Vice President*

## Construction and Design Alliance Ontario (CDAO)

The OAA continued to be a member of the CDAO in 2016 with official representation by the Vice President Strategic. The CDAO addresses the need for an enhanced consultative partnership between the development, design and construction industry and the provincial government. Specifically, the Alliance helps facilitate consensus and clarify the industry's input to government and provide a focal point for the government to respond to issues that affect our industry.

The stated mandate of the CDAO is: to research, develop, communicate and advocate for fair and effective, long-term infrastructure planning, design, procurement and construction policies by the Province of Ontario, Ontario Municipalities and quasi-governmental corporations and agencies.

The Annual General Meeting of the members of the CDAO was held September 19 and the usual and necessary business and reporting for the corporation was conducted.

The CDAO held its fifth annual Procurement Day on October 24. For 2016, the event had a different look and feel however as the half-day event focused on the review of the *Construction Lien Act* and report by Bruce Reynolds released earlier in the year.

The CDAO collectively liaises with Infrastructure Ontario (IO) through their 'AFP Roundtable' and 'Real Estate Roundtable'. Meetings of both were held on May 30 and October 26 respectively.

The focus of discussions between IO and the OAA in 2016 continued to be centered on IO's creation of supplementary conditions to the OAA's Document 600. These discussions concluded very late in 2016. The OAA will be issuing information to members who may be doing work for IO with respect to the implications of that amended contract, specifically as it relates to risk transfer and fairness.

### 2016 OAA Representatives to CDAO

*David Rich, Vice President Strategic*  
*Kristi Doyle, Executive Director*

## Sustainable Built Environment Committee (SBEC)

Now in its eighth year, SBEC continues to guide the OAA Council on issues related to sustainable design and the environment, as well as to provide clarity around guiding principles for the profession to follow.

A significant activity undertaken by SBEC this year was providing feedback on several of Ontario's climate change and sustainability related initiatives such as the Climate Action Plan, Energy and Water Reporting and Benchmarking regulation and sustainability related changes to the Ontario Building Code, including SB-10 and blower door testing. The OAA, with the support of SBEC, actively detailed a number of key insights and recommendations from the architectural profession in a meeting with the Minister of the Environment and Climate Change, Glen Murray.

The OAA, underpinned by SBEC, continues to be a key member and supporter of the inaugural Toronto 2030 District, continuing the international commitment to significant greenhouse gas reduction targets. SBEC held two successful lectures on Net Zero Energy Design, highlighting successful cases of sustainable design in partnership with Toronto 2030 District, OSPE, and the Toronto Society of Architects. As ongoing work, SBEC continues to liaise with the American Institute of Architects (AIA) over making the 2030 Commitment relevant in the Canadian context. This would primarily entail "Canadianizing" their online reporting tool, the Design Data Exchange (DDx).

SBEC has worked on a number of other initiatives including encouraging the design profession to adopt bird-friendly design practices and the distribution of effective data collection and benchmarking tools to design professionals. SBEC continues to seek to ensure that sustainability is considered throughout the activities of the OAA.

### 2016 Sustainable Built Environment Committee

*Loghman Azar, Chair*  
*Sheena Sharp, Councillor*  
*Gordon Erskine, Councillor*

*Members:*  
*Martin Gauthier*  
*Susan Lewin (January - November)*  
*Gyana Meera*  
*Mernoush Tavassoli*  
*Richard Williams*

*Industry Representatives:*  
*Paul Dowsett*  
*Dan Harvey*

*School Representatives:*  
*Professor Terri Boake (January - November)*  
*Dr. Mariana Esponda*  
*Dr. Mark Gorgolewski (January - October)*  
*Professor Ted Wilson (Incoming Chair: November - December)*

# Communications

<b>COMMUNICATIONS</b> Vice President V. Fong
<b>ConEd Committee</b> D. Ardiel E. Kalmantis J. Laberge
<b>Conference Committee</b> V. Fong E. Mintz A. Sherman
<b>Perspectives Committee</b> T. Dreessen
<b>Communications Committee</b> V. Fong (Chair) B. Luey W. Medford
<b>Honours &amp; Awards Committee</b> V. Fong (Chair June-September) E. Mintz R. Sirman
<b>Honours &amp; Awards Review Steering Committee</b> R. Sirman V. Fong J. Laberge E. Mintz T. Dreessen

## Communications Committee

Mandate: to strengthen OAA Communications and outreach programs and activities authorized or directed by Council by:

1. increasing, enhancing and facilitating two-way communication to internal and external audiences;
2. facilitating member engagement;
3. encouraging public engagement;
4. providing input, feedback and direction on the implementation of communication strategies to staff, OAA Committees and Council;
5. monitoring and developing tactics in order to continue to develop effective, ongoing strategies, tactics and tools; and
6. reviewing and/or making recommendations on requests for OAA funding relative to public awareness.

### Microsite

Discoverarchitecture.ca

The Microsite was launched on October 3, 2016 to coincide with World Architecture Day. The OAA asked Ontario MPPs to submit their favourite building in the province. These projects were featured on the site.

The site focuses on sharing stories about architecture to better explain how architecture impacts people, rather than the technical and aesthetic qualities of projects. The site will be used to launch a few campaigns throughout the year that focus on public engagement.

### OAA Website Review

During 2016, enhancements and development has continued on the OAA Website with the launch of the new search engine, renewal of the Local Societies portal and work on the Interns Portal and Practice Library.

### Search Engine

The new search engine was launched on November 14, 2016 with a goal to help users find information in a faster, simpler way. Key features include:

1. Fast and comprehensive search results
2. Powerful set of search tools
3. Ability to tag any content
4. Ability to filter results
5. Ability to search within results.

The search will be monitored over the next year to make further refinements to increase efficiency.

### Local Architectural Society Portal Renewal

The Local Architectural Societies Portal was launched in December 2016 and has been transformed to better represent and provide information for and about our 14 Local Societies. The renewed portal will make the process of joining, finding information, and running a Local Society easier. The key components include a slideshow, Society profiles, vast resource area and integration with social media/Twitter.

**Intern Architect Program (IAP) Resource Delivery**  
The Interns' group has been working with the Registrar and OAA Communications staff to consolidate and streamline resources relevant to the IAP on the Website. The launch of the new section will take place in early 2017.

### Practice Web Library

OAA staff held a meeting in December 2016 to begin work on how to improve the framework of Practice information. The goal is to organize the documents in chronological order based on the progression of the profession (similar to the CHOP). This will be a priority Web project for 2017.

### bloAAg

The OAA's blog includes insight into architecture matters from around the corner to around the globe. In 2016, series included: Canadian National Exhibition, Photography Tips, Cottages Cabins and Camps, 2016 Design Excellence Finalists, Favourite Buildings of MPPs and Women in Architecture.

### Social Media

This year we expanded our social media to include Instagram and Facebook and focused on integrating our messaging and content across the multiple platforms.

### Instagram

Followers: 158

The OAA launched its Instagram account in June and continued to develop an Instagram strategy and gather followers.

### Twitter

Followers: 4077

In October we reached a milestone when we surpassed 4,000 followers. We continue to strengthen our use of unique OAA hashtags to provide members easier ways of searching through content and sharing new content with us. We have also increased event-specific tweets and live tweeting some of the events attended and/or organized by the OAA.

### Facebook

Followers: 79

In September a Facebook account for the Association was launched. This provides one more avenue for membership and public engagement.

## 2016 Communications Committee

*Vanessa Fong, Vice President Communications, Chair*  
*Brian Luey, Councillor*  
*Wayne Medford, Lieutenant Governor in Council*  
*Appointee*

## Profiles Directory: Architecture Matters

The *Profiles* directory is the OAA's vehicle for Ontario's architects to introduce issues that are currently affecting the industry today and to provide important and helpful information to their clients and potential clients.

For 2016, the theme acknowledged that there is an increase in the public's awareness of design, its impact, and the environment—but are architects each doing their part to ensure the message that “Architecture Matters” is being raised at every opportunity? We asked Ontario architects to submit what's on their mind to introduce the concept of “Architecture Matters.” Architect's insights inspire conversations and ultimately it relates to everyone's understanding of the impact of architecture on their daily lives. “Architecture Matters” is about participating in a dialogue about design matters, business matters, and the positive impacts architects can make. It is about creating awareness of the value of architecture in our society.

We received a number of stories that reflected our theme suggestions together with original ideas. We would like to thank everyone who submitted.

## OAA Perspectives Quarterly Journal

This OAA journal is distributed to the membership, the building industry, client groups, the public and the media. Its mandate is to educate, promote, inspire and provide a forum for dialogue on architecture.

The OAA Perspectives Editorial Committee work with the publisher, Naylor Canada Inc., for the design, production and distribution of the magazine and the digital version.

In 2016, the issues' topics included:

- Spring 2016: Architectural Fiction
- Summer 2016: OAA Awards
- Fall 2016: The Architecture of Entertainment, Part 2
- Winter 2016: The Sesquicentennial Issue

### 2016 OAA Perspectives Editorial Committee

*Ian Ellingham, Chair*  
*Gordon Grice, Editor*  
*Luke Andritsos*  
*Bill Birdsell*  
*Cathy Capes*  
*Herb Klassen*  
*Vivian Lo*  
*Rick Mateljan*  
*Christopher Moise*  
*Gregory Reuter*  
*Alexander Temporale*  
*Javier Zeller*

## Honours & Awards Committee

The Honours & Awards Committee coordinated the 2016 OAA Annual Awards Program. They selected the jury who met in February at OAA Headquarters to judge the submissions. A total of 178 submissions were received. The awards were presented at the Allstream Centre in Toronto on Friday, May 13, 2016 as part of the OAA Conference.

The Honours & Awards Committee was sunset in September 2016.

### 2016 Honours & Awards Committee

*Bernard Rasch, Chair*  
*Gordon Grice*  
*Jon Hobbs*  
*Carl Knipfel*  
*Malcom Lobban*  
*Liza Medek*  
*Elaine Mintz, Lieutenant Governor in Council*  
*Appointee*  
*Brigitte Ng*  
*Gregory Reuter*  
*André Sherman, Councillor*  
*Kristiana Schuhmann*  
*Robert Sirman, Lieutenant Governor in Council*  
*Appointee*

## OAA Continuing Education Program

The OAA Continuing Education (ConEd) Program reflects the OAA's dedication to promoting and increasing the knowledge, skill and proficiency of its members, and administering the *Architects Act* in order to serve and protect the public interest.

The OAA ConEd Program is a mandatory requirement for Ontario Architects, Non-Practising Architects, Licensed Technologists OAA, and Technologists OAAAS.

The Program is based on a 2-year Cycle beginning July 1 of even numbered years. The reporting period runs from July 1 to June 30 biennially.

The OAA ConEd Program recognizes learning activities that are relevant to business or architecture and address at least one of the following subject matter:

- Architectural Design
- Building Code (Ontario Building Code and National Building Code)
- Environment and Energy
- Heritage Buildings Restoration
- Legal Issues and Legislation related to Architectural Practice and the Construction Industry
- Practice Management / Project Management
- Risk Management
- Sustainable Design / Green Architecture

**Continuing Education Committee Mandate:** The Continuing Education Committee is responsible for ensuring that the OAA's Continuing Education Program continues to operate effectively and adequate consideration is given to the economic viability of the ConEd Business Plan, in order to ensure that Council's commitment to facilitate and enhance the profession's belief and commitment to lifelong professional education and learning is fulfilled.

The ConEd Committee ensures that the ConEd Program endeavours to meet the learning needs of Ontario's Architects.

The Committee also provides guidance to OAA staff with respect to issues that may not currently be addressed by the Program's policies and guidelines as established by OAA Council.

### 2016 Continuing Education Committee

*Donald Ardiel, Councillor*  
*Evangelo Kalmantis, Councillor*  
*Jeffrey Laberge, Councillor*

# Public Awareness

## Public Awareness

This year's Public Awareness efforts focused on expanding awareness, building on the success of increased media exposure and inserting the 'voice of architects' in ongoing public conversations and issues about architecture.

The original campaign's goal was to raise the public profile of architecture, focusing on the key message of "the value of architecture".

Goals of the public awareness campaign:

1. To raise public opinion of the value of architecture and broaden public perception and definition of architectural services.
2. To raise the profile of the Ontario Association of Architects and cultivate member trust through increased communication and transparency.

Kim Graham & Associates (kg&a) created and executed the campaign for the first-half of the year. This included media relations, social media, event and program creation focused on the 2016 OAA Awards.

In the spring an RFP was issued for a media relations consultant to expand the focus of the program to include government relations support and all needs of the Association. Environics was the successful candidate.

Environics took over the program in August and proceeded with reviewing the fall priorities and setting a course for 2017.

### 2016 Objectives:

- To focus on the quality of the message
- increase public awareness of how architecture impacts everyone, every day
- To raise public opinion of the value of architecture and broaden the public's perception and definition of architectural services
- To place stories in a variety of sectors (business, health, environment, etc.)
- To reach out to industry partners and broader client base, both in the business and consumer sectors
- To identify opportunities in issues and Government initiatives for the OAA
- To provide media content/interest, thereby expanding the impact of each pursuit
- To raise the profile of the OAA and to cultivate membership trust through increased communications

### 2016 Program:

#### Winter/spring

- Awards
- Media Plan is underway in recognition of the new format of finalists prior to announcing the winners

#### Fall

- Site Plan Approval
- OAA Building Renew + Refresh

## Media Coverage

### 2016 OAA Award Winners:

#### Media Coverage Summary



- A recognition story on OAA 'Architecture Matters' and value of architectural services message covered in local, national and international press
- Strategically expanded reach to a younger demographic interested in architecture (Notable, Dwell, Now)
- Multiple stories landed on front covers in high-quality Tier A publications
- Ongoing coverage of OAA Awards in industry publications, from call for submissions to award's ceremony --multiple stories, including a record eight in *Canadian Architect*
- Media now views OAA as an authoritative voice
- More prominent placement of OAA stories across publications
- Expanded OAA message to news sections not traditionally associated with architecture (lifestyle and food)
- Key messages on target and depth of coverage continues to support strong messages

#### Key Messages

- Ontario architects give NEW PURPOSE TO NEGLECTED SPACES, utilizing adaptive reuse to revive the built environment and preserve historic structures
- Ontario architects anticipate the EVOLVING NEEDS of the COMMUNITY, building fluid spaces that can adapt to changes in use over time
- The OAA is committed to educating the public on the importance of GOOD DESIGN and SUSTAINABLE DESIGN, which emphasizes an investment in quality over cost
- Ontario's architecture builds CIVIC IDENTITY, connecting a city's people with a site's heritage
- OAA Design Excellence award-winning projects and honoured architects highlight the TRANSFORMATIVE IMPACT ARCHITECTURE MAKES TO SOCIETY
- OAA Design Excellence awards highlight important projects that celebrate the DIVERSITY OF DESIGN in Canada.

## International Media

### Media Coverage Summary





# National Networking

## Canadian Architectural Licensing Authorities

The OAA is one of 11 member jurisdictions of the Canadian Architectural Licensing Authorities (CALA). Under a long standing memorandum of understanding the members of CALA work in cooperation on matters of mutual concern and interest. Great successes of this collaborative relationship include the Examination for Architects in Canada (ExAC), the Broadly Experience Foreign Architect (BEFA) program, the Internship in Architecture Program (IAP) as well as a number of Mutual Recognition Agreements (MRA) with other countries, and of course our own Canadian Reciprocity Agreement.

CALA continues to support two standing committees: the International Relations Committee and the Canadian Architectural Certification Board (CACB) National Standing Committee, as well as the Committee for the Examination for Architects in Canada.

The focus of the work for the International Relations Committee (IRC) for 2016 was on the further refinement of a draft MRA with the Architect's Council of Europe on behalf of the EU countries. The hope is to have a final agreement ready for approval in 2017. Discussions also took place with a number of APEC countries for the purpose of exploring any common ground that may exist in terms of licensing.

The OAA is also a member of the NCARB/CALA MRA Monitoring Committee which reviews annually the proper implementation and administration of that MRA by Canadian and U.S. jurisdictions.

Two thousand and sixteen also saw the first applicant successfully licensed in Ontario under the Canada/U.S./Mexico MRA.

Under the direction of the National CACB Standing Committee revisions were proposed to the Terms & Conditions for Accreditation of the Canadian Schools of Architecture. Changes were advanced for approval to CALA. The changes were based on recommendations from the 2014 National Validation Conference.

Semi-annual meetings of CALA for 2016 were held in the spring in Nanaimo, BC followed by the fall meeting in Toronto, hosted by the Ontario Association of Architects. During those meetings, issues of mutual concern around contracts and procurement were also discussed. In the fall, CALA also received a detailed presentation from the Royal Architectural Institute of Canada (RAIC) with respect to the updating and renewal of the Canadian Handbook of Practice.

## Architecture Canada | Royal Architectural Institute of Canada

Representatives of the OAA attended the RAIC Festival of Architecture in Nanaimo, BC in June along with two of our Intern Architects whose attendance was financially supported by OAA Council.

In the fall, along with the other members of the Canadian Architectural Licensing Authorities (CALA), the OAA received a presentation and proposal from the RAIC for the updating and renewal of the Canadian Handbook of Practice. Collective work on this front is expected to begin in 2017.

Much time was spent in 2016 as well working in partnership with the RAIC to prepare for the Joint OAA/RAIC Festival of Architecture which will be held in Ottawa in May 2017 and will coincide with the 150th Anniversary of Canada.

In addition, the OAA continues to liaise with the RAIC on issues of mutual concern and interest. Issues specifically related to federal government procurement of design services and contract terms have been mutually pursued through RAIC's Federal / Industry Real Property Advisory Council (FIRPAC). The OAA values the work that is done in cooperation with the RAIC for the architectural profession across Canada.

# Government and Industry Relations

The OAA acknowledges and thanks the Attorney General and his staff for their ongoing support and the positive working relationship. Beyond day-to-day liaison, the Construction Design Alliance of Ontario (see page 18), and the work continually done by the OAA Registrar, Practice Advisors, and other Committees, during 2016 the OAA:

## Federal

- Participated as a member on the Supplier Stakeholder Network hosted by Public Works and Government Services Canada
- Continued to be involved with the Federal/Industry Real Property Advisory Council (FIRPAC)

## Provincial

- Participated in the review of the Ontario Municipal Board, supporting the Board but recognizing there are opportunities to strengthen and improve the institution
- Worked with Ministry officials to ensure architects continue to be able to perform home inspections in light of the proposed *Home Inspection Act, 2016*
- Distributed a legal opinion clarifying that the Broader Public Service Procurement Directive does not apply to hiring an architect
- Supported the Ministry of Labour as it embarked on its Changing Workplaces Review
- Hosted an inaugural Queen's Park Event on World Architecture Day, providing an opportunity to meet and greet with MPPs, celebrating architectural projects throughout the province
- Continued the call, alongside the Ontario Building Officials Association (OBOA) and the Association of Registered Interior Designers of Ontario (ARIDO), for the Province to reinstate into the Ontario Building Code a table clarifying Design and General Review requirements
- Continued to participate as a key stakeholder in the ongoing developments around the *Construction Lien Act*
- Committed funding to a joint review of Housing Affordability, meeting the Minister and updating Ministry officials
- Built on 2015's push for architecture to be prominently incorporated into Ontario's first Culture Strategy, seeing a small but important inclusion in the document
- Continued discussions with various Ministries around the need for Site Plan Approval reform
- Entered a submission to the 2016 Pre-Budget Consultation asking the Government to adopt Quality-Based Selection when procuring architectural services
- Expressed support for the Ministry's Gender Wage Gap Consultation

## Municipal

- Participated on the City of Toronto's Broader Construction Associations and Consultation Group (BCACG)
- Participated in an ongoing working group with the City of Ottawa along with the Ottawa Regional Society of Architects
- Collaborated with various municipalities to rework procurement documents
- Reminded all Directors of Planning and Chief Building Officials that site plan submissions require an architect
- Collaborated with the City of Toronto to formally institute a City Council requirement for architectural recognition on all new buildings of 1,000 square metres or more
- Continued to oppose the creation of the Local Appeal Body within the City of Toronto

# Registrar's Report

My thanks to the Vice President Regulatory, Barry Cline.

Admission Course Working Group recommendations were implemented this year. This includes lectures being offered as separate components, small group lectures being offered at the OAA Headquarters in the fall and the OAA working with the University of Toronto School of Continuing Education to offer the Admission Course online beginning in 2018. The assistance of the Continuing Education staff was invaluable in all Admission Course related initiatives.

Participation in the Election of Members to Council was the greatest I have seen in the almost six years I have been with the OAA. A Non-Voting Intern Architect position was added to the Council table. Many Members got involved and many more voted than in previous elections.

Staff from the Office of the Registrar spoke to:

- The professionalism class at the John H. Daniels Faculty of Architecture, Landscape and Design at the University of Toronto.
- The professionalism course at University of Waterloo School of Architecture;
- The Department of Architectural Science at Ryerson University;
- The Microskills employment support program for immigrant professionals,
- The Syrian Professionals Active Network;
- The Canadian Network for Iraqi Engineers & Architects; and;
- Each cohort of the IPLAN bridging program for internationally trained professionals in the field of architecture.

Once the building renovations are complete, the Office of the Registrar will offer information sessions on-site at the OAA offices 2-3 times a year.

*Nedra Brown*  
*OAA Registrar*

## Office of the Registrar

The OAA is responsible for governing the practice of architecture in the public interest.

The Office of the Registrar enforces the *Architects Act*, R.S.O. 1990 c.A. 26, the Regulations, R.R.O 1990, Reg 27, the OAA By-Laws, and OAA Council Policies.

The work of the Office of the Registrar is accomplished with the assistance of members who volunteer and share their time and expertise. The Office of the Registrar appreciates the service to the profession these members provide.

## Other Act Enforcement

Act Enforcement includes Cease and Desists, Prosecutions and Injunctions

The Registrar enforces the OAA's governing legislation. This includes protecting the word "Architect" and any use of related words that suggest an individual is holding himself or herself out in a manner that might confuse the public into believing the individual is an Architect. The Registrar receives information from the public and Members for investigation.

Sixty-five matters were reported to the Registrar for investigation by members related to misuse of the term "Architect" or "Architecture" or otherwise holding out:

- 1 former court ordered Injunction has resurfaced – investigation is underway;
- 1 Injunction related to a fabricated seal is in process;
- 1 investigation into a stolen seal is in process;
- 1 matter where criminal charges for fraud were laid;
- 40 letters from Legal Counsel were sent and the matters have been resolved; and
- 21 were investigated and found not to be in breach of the legislation.

# Regulatory and Statutory Committees

<b>REGULATORY</b> Vice President B. Cline
<b>Complaints Committee</b> C. Ionescu E. Kalmantis M. Longlade
<b>Complaints Review Councillor</b> W. Medford / K. Jennings
<b>Discipline Committee</b> B. Cline (Chair) W. Medford E. Mintz R. Sirman
<b>Experience Requirements Committee</b> K. Kurtin (Chair) D. Ardiel
<b>Fees Mediation Committee</b> C. Ionescu (Chair) R. Sirman
<b>Registration Committee</b> B. Cline (Chair) B. Luey J. Stephenson
<b>CEXAC</b> T. Dreessen
<b>Practice Review Committee</b> K. Kurtin (Chair)
<b>Public Interest Review Committee</b> B. Luey E. Mintz J. Laberge D. Sin
<b>Act &amp; Regulation Task Group</b> B. Cline
<b>The Interns' Committee</b> K. Kurtin

## Complaints Committee

The Complaints Committee investigates every written complaint against an Architect and/or a Certificate of Practice received by the OAA. The Committee members, who volunteer hundreds of hours a year, work in teams, investigating and reporting to the whole Committee.

The Complaints Committee may decide:

- (1) to refer a matter to Discipline;
- (2) not to refer a matter for Discipline; or
- (3) other action that falls within the legislation.

The Complaints Committee had 103 cases this year:

- 1 Petition to Withdraw a Complaint was accepted;
- 5 Complaints were dismissed;
- 18 Cases of non-compliance were referred to the Registrar for additional investigation/ resolution;
- 51 Letters of Caution and/or Undertakings were issued;
- 21 Cases were referred to Discipline; and
- 7 Cases have been carried over to 2017

## 2016 Complaints Committee

James Farrow, Chair  
Mazen Alkhaddam  
Richard Bruynson  
Jose M. Castel-Branco  
Michael Cicerani  
B. J. (Eddie) Edmundson  
Lev Phillipov  
Katherine Ginn  
Cornel Ionescu, Councillor  
Nicholas Jay  
Evangelo Kalmantis, Councillor  
Paul McGuigan  
Lida Mohammadi  
Golchehr Monjazeb  
Annamaria Perruccio  
Michelle Longlade, Lieutenant Governor in Council  
Appointee (September – December)

## Discipline Committee

The Discipline Committee members make up the formal tribunal that holds hearings and makes determinations relating to professional misconduct. Each tribunal consists of two Architects and one Lieutenant Governor in Council Appointee.

The Discipline Committee held three hearings, one is continued into 2017. One was a written hearing for five members for non-compliance with the OAA's mandatory Continuing Education Program. There are eight matters in process.

## 2016 Discipline Committee

Barry R. Cline, Chair, Vice President Regulatory  
Richard Dabrus  
Catherine Friis  
Brad Green  
David Landry  
Kori Miskucza  
Paul Surtel  
Wayne Medford, Lieutenant Governor in Council  
Appointee  
Elaine Mintz, Lieutenant Governor in Council  
Appointee  
Robert Sirman, Lieutenant Governor in Council  
Appointee

For information about the Complaints process, or to file a complaint, contact:  
Jakanah Sambavalingam,  
Administrative Assistant  
e: [jakanahs@oaa.on.ca](mailto:jakanahs@oaa.on.ca)  
T: 416.449.6898, ext. 232

## Experience Requirements Committee (ERC)

The Experience Requirements Committee assesses an applicant's experience where required by our governing legislation or the OAA Council.

The Experience Requirements Committee met six times in 2016.

There were eight applicants referred for interview for the following reasons:

- 5 applicants for foreign experience while not enrolled in the Intern Architect Program (IAP); and
- 3 of the 4 applicants that made application for an Exemption Request from Council.

The Experience Requirements Committee recommended to the Registrar that of the five applicants for foreign experience while not enrolled in the Intern Architect Program (IAP):

- 2 be licensed;
- 2 were required to secure additional experience and then were licensed; and
- 1 was told to complete additional experience and has not yet done so.

The Experience Requirements Committee reported to Council, as part of the Exemption Request to Council process. Council made an independent determination in each of the Exemption Request to Council matters. Council denied one Exemption Request.

### 2016 Experience Requirements Committee

*Kathleen Kurtin, Vice President Practice*  
*Mazen Alkhaddam*  
*Donald Ardiel, Councillor*  
*Shakil Asgharali*  
*Andrea Buchsbaum*  
*Simon Di Vincenzo*  
*James W. Farrow*  
*Thea Karlavaris*  
*Rommel Lumbao*  
*Philip O'Sullivan*  
*Deo Paquette*  
*Cecilia Paz*  
*Amirreza Sadeghi*  
*Stefanie Siu Chong*  
*Andrea Spencer*

## Public Interest Review Committee (PIRC)

The Public Interest Review Committee (PIRC) is a committee of Councillors that review files put before them and determine if they merit an investigation and if so ask the Complaints Committee to investigate. PIRC exists to help promote the Association's obligation to act in the public interest.

PIRC met once during the year. At its meeting, PIRC reviewed 167 cases of Non-Compliance of Continuing Education for the period July 1, 2014 to June 30, 2016. Eighty-three were sent to Complaints.

### 2016 Public Interest Review Committee

*Brian Luey, Chair*  
*Jeffrey Laberge, Councillor*  
*David Sin, Councillor*  
*Elaine Mintz, Lieutenant Governor in Council Appointee*

## The Interns' Committee

As a newly established permanent committee of the OAA, the Interns Committee strives to provide support for Intern Architects and Student Associates by strengthening the pathway towards licensure. The goals of the Interns' Committee include enhancing the Intern Architect Program (IAP) process, the mentorship process and the Association's relationship with interns and students.

In 2016, Council approved multiple initiatives of the Interns' Committee including:

1. an elected non-voting Intern Architect position on Council;
2. an Intern Architect on the Communications Committee;
3. a Student Associate enrolled in the graduate program of a School of Architecture in Ontario on the Interns Committee;
4. the development of a new Intern Portal to improve and add value to the online and digital resources to support aspiring architects;
5. the development of an online CERB to be released in the fall of 2017; and
6. the annual draw for two Intern Architects to attend the RAIC Festival of Architecture.

The Committee is comprised of the current Vice President Practice who sits as Chair, five Members at Large, five Intern Architects and three representatives of the Schools of Architecture.

### 2016 Interns' Committee

*Kathleen Kurtin, Chair, Vice President Practice*  
*Afsaneh F. Asayesh, Architect*  
*Amir Azadeh, Architect*  
*Ila Berman, School of Architecture at the University of Waterloo*  
*Gordon L. Hunt, Intern*  
*Raminder Kaur Juneja, Architect*  
*Swapan Jeet Kaur, Architect*  
*John Jeong-Bum Lee, Architect*  
*Christine E. Legault, Intern*  
*Robert Levit, Director of the Master of Architecture Program, John H. Daniels Faculty of Architecture, Landscape, and Design at the University of Toronto*  
*Andrea McGee, Registrar, John H. Daniels Faculty of Architecture, Landscape, and Design at the University of Toronto*  
*Amy L. S. Norris, Architect*  
*Talayeh Rad, Intern*  
*Albert Genero Shiu, Architect*  
*Steven Socha, Architect, OAA representative to the University of Toronto John H. Daniels Faculty of Architecture, Landscape, and Design School Council*  
*Christina N. Taylor, Intern*

# Regulatory: Licensure

## The Internship in Architecture Program

The Internship in Architecture Program (IAP) is a national program of the 11 architectural licensing authorities in Canada. The program establishes the standards for Intern Architects and sets out the path to licensure.

The OAA administers the program for more than 1,500 Ontario Intern Architects and 500 Student Associates.

The IAP's success is dependent on the Architects who serve as mentors and principals.

Overall, the OAA licensed 307 individuals of which, 190 were Intern Architect first time applicants.

## Licensed Technologist OAA

The OAA regulates the Licensed Technologist OAA.

A Licensed Technologist OAA is eligible to apply for a licence with terms, conditions and limitations and a certificate of practice with the same terms, conditions and limitations. Each holder must carry mandatory professional liability insurance. A Licensed Technologist OAA is not allowed to use the title architect and is required to clearly explain their status to their clients.

A Licensed Technologist OAA may provide services within the public domain (exemptions under *Architects Act*, R.S.O. 1990, c. A. 26 s. 11(3)) and in addition may design and provide general review for:

- restaurants with a maximum occupant load of 100 persons
- residential buildings of one unit or two attached units up to four storeys in height, including buildings with one dwelling unit above another
- residential buildings that are not larger than 600 square metres in building area containing three or more attached dwelling units and which are up to four storeys in height including buildings with one dwelling unit above another.

On July 1, 2011, the OAAAS became the Technology Program of the OAA. In 2016, the OAA licensed 16 individuals for a total of 114 Licensed Technologists OAA.

### 2016 OAA Representatives to OAAAS

*Don Ardiel (May - December)*

*Brian Luey, Councillor*

*Anthony Sproul (January - May)*

*John Romanov*

## Admission Course

May 11 – 13, 2016

The Admission Course is one of the mandatory requirements for licensure in Ontario.

The Course is designed to supplement the formal professional education and the practical experience gained by Interns and OAAAS Technologists during the period of internship.

The Course covers topics related to regulatory, legal and practice issues specific to Ontario.

This year Intern Architects were able to register for individual lectures. Intern Architects now have access to relevant lectures as they gain experience.

In the spring, the Admission Course lectures were held at the Allstream Centre in Toronto in conjunction with the OAA Conference.

In October and November the Admission Course lectures were held over four Saturdays at the OAA offices.

More than 370 Interns and Members attended the Admission Course lectures.

## Examinations

Intern architects must complete examinations as one of the three components (education, experience, examination) necessary for licensure in Ontario. Interns can choose to take ExAC in English or French, or the ARE available in English only (recognized in the U.S. and Canada).



### ExAC

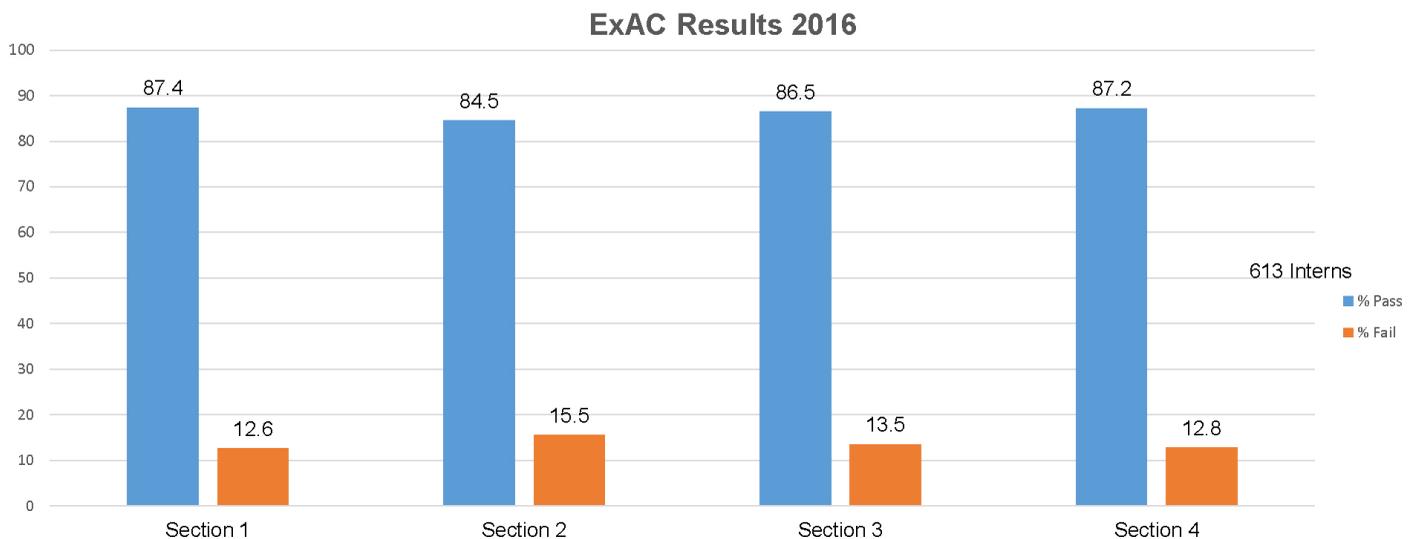
The sitting of the 2016 exam took place across Canada in November. Of a total of 650 interns from 11 provincial/territorial Architectural Licensing Authorities, 486 passed all of the sections for which they were eligible. The overall success rate for all of the sessions of the exams is 74.8%.

The ExAC, which is composed of four sections, covers the following topic areas as set out in the Internship in Architecture Program:

- Programming
- Site and Environmental Analysis
- Cost Management
- Coordinating Engineering Systems
- Schematic Design
- Design Development
- Final Project
- Bidding and Contract Negotiations
- Construction Phase – Office
- Construction Phase – Site
- Project Management
- Code Research

The principal sources of the examination content are the:

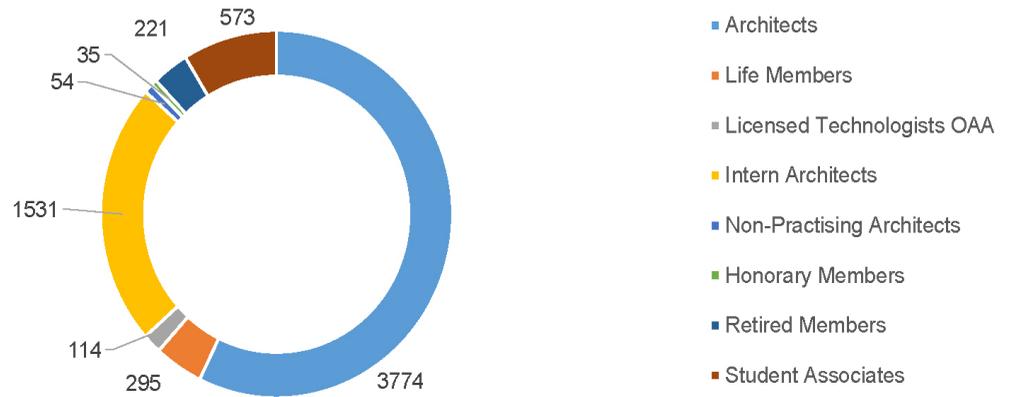
- Internship in Architecture Program (IAP)
- Canadian Handbook of Practice for Architects
- National Building Code 2010 edition



# Regulatory: Membership

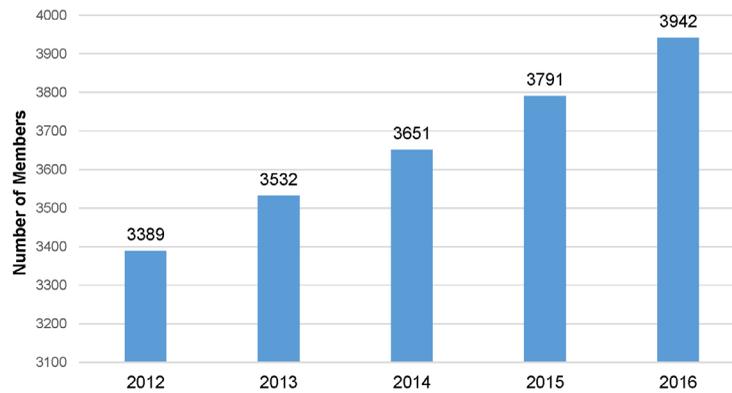
*A diverse and growing membership; Student Associates, Architects and Licensed Technologists OAA reflect the largest percentage of growth.*

The Register December 31, 2016



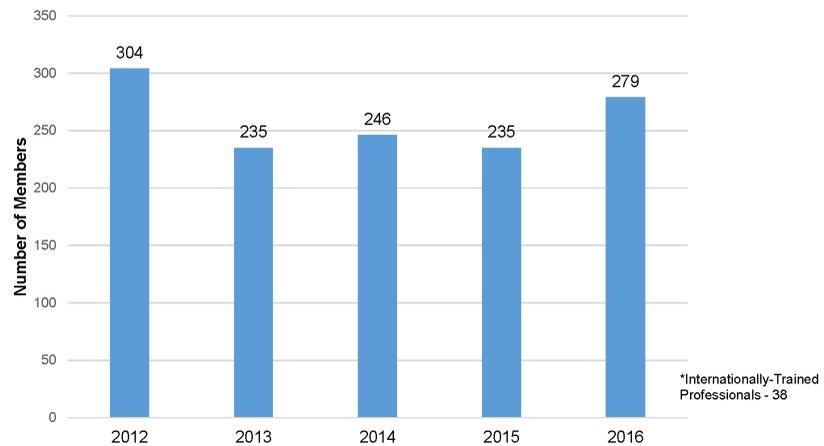
*The OAA experienced consistent growth in members in 2016.*

Record of Membership<sup>1</sup> 2012 - 2016



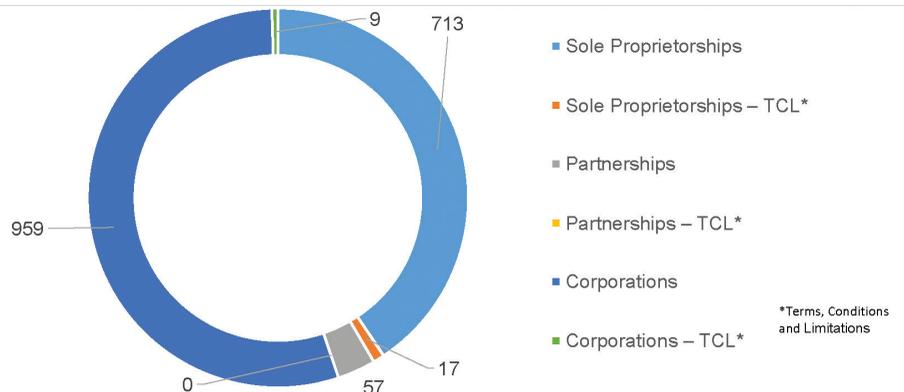
*New members included 38 new members that were internationally-trained professionals.*

New Members 2012 - 2016

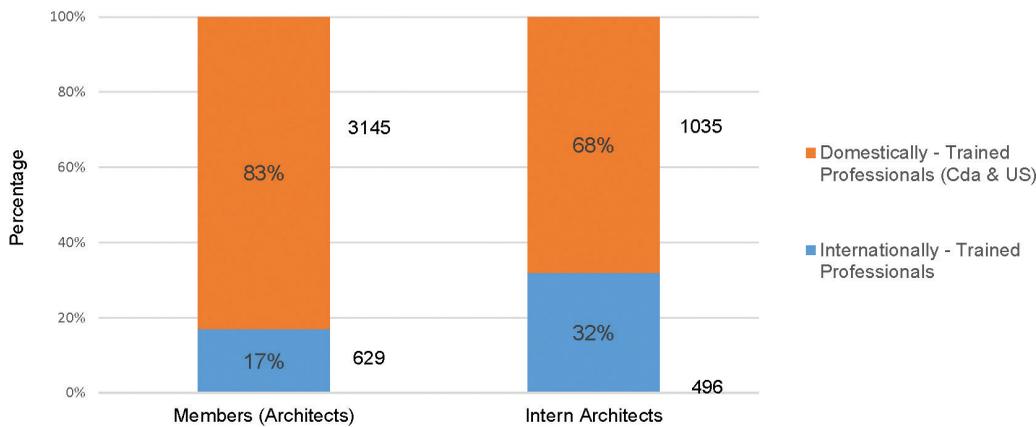


*The number of Certificates of Practice increased to 1770.*

Certificates of Practice 2016

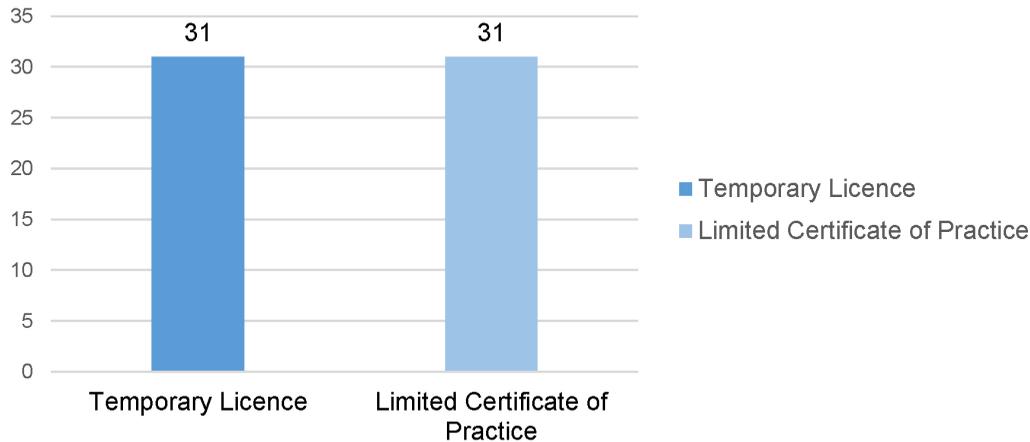


**Membership: Percentage of Internationally-Trained Professionals 2016**



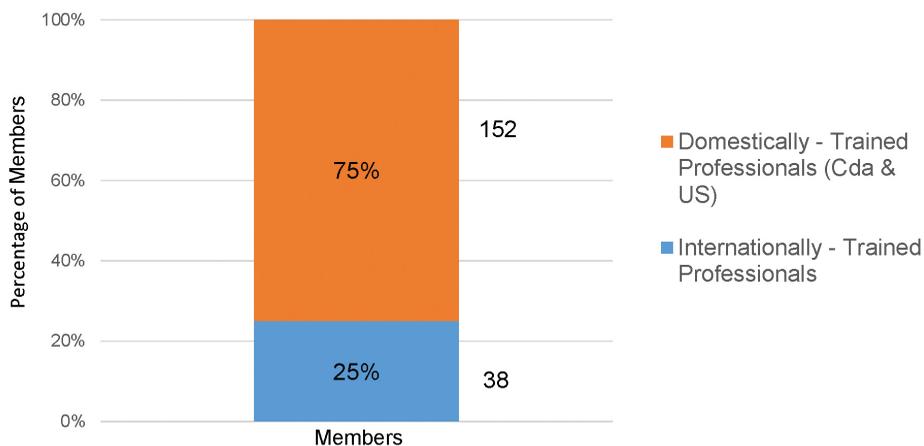
*Consistent numbers of internationally-trained architects and a substantial decrease in internationally trained intern architects joined the OAA.*

**Temporary Licence/Limited Certificate of Practice 2016**



*Temporary Licences and Limited Certificates of Practice experienced an approximate 14% increase this year.*

**First Licence Percentage of Professionals 2016: Domestic vs. International**



*2016 Top Source Countries other than Canada, where new Interns were educated: Iran, Egypt and Philippines.*

<sup>1</sup> Membership includes: Architects, Licensed Technologists OAA, and Non-Practising Architects

# Practice

<b>PRACTICE</b> Vice President K. Kurtin
<b>OAAAS Board</b> B. Luey    D. Ardiel
<b>Practice Committee</b> K. Kurtin (Chair)    G. Erskine
Engineers, Architects and Building Officials (EABO) K. Kurtin
Sub-Committee on Building Codes and Regulation (SCOBCAR) A. Sherman
Construction Contract Administration Cttee D. Sin                      A. Sherman
OAA/OGCA Best Practices Committee T. Dreessen                      K. Kurtin D. Rich

## Practice Committee (PC)

The Practice Committee (PC) reviews practice related issues that impact on day-to-day architectural practice, and participates in the advising, informing and educating of members. One of the major activities of the PC is the development and on-going monitoring of OAA client and consultant contracts.

In addition, the Committee provides feedback on related matters to other associations and committees including the Canadian Construction Documents Committee (CCDC), Engineers, Architects and Building Officials (EABO), Ontario General Contractors Association (OGCA), Architecture Canada | RAIC and the Sub-Committee on Building Codes and Regulation (SCOBCAR).

In 2016, the Committee met six times and considered a number of practice topics, including:

- Bidding and Negotiating Phase Templates & Information
- City of Richmond Hill Consultation re Tenant Alterations
- Development of PT re Issued for Construction Documents
- Guide to the Scope of Work - Licensed Technologists OAA (Lic. Tech. OAA)
- Issues: Regarding Minimum Number of Elevators
- Notarius - Protecting and Managing Electronic Seals
- OAA “CSA Greatest Hits” Standards Pilot Program
- Review of Draft Pro-Demnity Insurance Bulletin - Dealing with Substitutions to Your Design
- Review of Infrastructure Ontario Supplementary Conditions to OAA 600 – 2013
- Review of RAIC/Architecture Canada’s Canadian Standard Form of Contract for Architectural Services – Document Six
- Volunteers to Review Course Material by EIFS Industry
- Website Organization (Development of Material)

### Issued OAA Practice Tips – 2016

- Practice Tip 3 (Version 4.0) - Building Code Data Matrix
- Practice Tip 19 (Version 2.0) - ANSI/ASHRAE/IES 90.1, 2010 – An Overview
- Practice Tip 34 - Permanent Recognition of Architect Required on Buildings in the City of Toronto
- Practice Tip 35 - Importance Category and Seismic Restraint
- Practice Tip 36 - Building Energy Performance Practice Tip Series
- Practice Tip 36.1 - Every Architect Needs to Know About Energy Modeling
- Practice Tip 36.2 - OBC SB-10, Energy Efficiency Requirements - Prescriptive Compliance
- Practice Tip 36.3 - OBC SB-12, Energy Efficiency Requirements - Prescriptive Compliance

### 2016 Practice Committee

*Kathleen Kurtin, Vice President Practice, Chair*  
*J. Gordon Erskine, Councillor*  
*Gerald (Gerry) D. Conway*  
*Jeremiah L. Gammond*  
*Timothy (Tim) B. Gorley*  
*Brad Green*

*Raminder Kanetkar*  
*Allen N. Humphries, PARC Chair*  
*(January – August)*  
*Lawrence (Larry) F. May*  
*Domenic A. Meffe*  
*Graham R. Murfitt*  
*Peter F. Turner*  
*Stephen Wells*

## Engineers, Architects, Building Officials (EABO)

This joint liaison group is comprised of representatives of the Professional Engineers Ontario (PEO), Consulting Engineers Ontario (CEO), Ontario Association of Architects (OAA), and Ontario Building Officials Association (OBOA). The Committee meets approximately every two months and focuses on issues of mutual concern and interest to find common design and construction industry approaches, positions or standards and practices.

Agenda items for 2016 included:

- 2016 Consultation on Design Intent Information for Tenant Alteration Permits
- Access to *Build Right Ontario Website*
- Access to CSA Standards
- Accessibility Barrier-Free Requirements for Stacked Townhomes and Hybrid
- Accessibility for Ontarians with Disabilities Act AODA
- Applications for Site Plan Approval
- C-Container Buildings
- Coordination between Professional Designers
- Difficulties with Permit Application Notifications only to Applicant
- EABO Control Flow Roof Drain Form
- EABO Final General Review Report
- Elliot Lake Inquiry – Recommendations
- Matrix Part 3 & 9 “Post-Disaster Building”
- Ontario Sign Association
- PEO Structural Engineering Design Guideline
- *Planning Act*
- Portable Classrooms
- Provincial Works not Requiring Municipal Permit
- SB-10 Joint Industry Stakeholder Group
- Smoke Alarms
- Issues with Snow Shadowing on Adjacent Building
- Temporary Stages (Info-Terms of Reference)
- Working at Heights Training

### EABO Committee 2016 OAA Members

*David Craddock, Chair*  
*Kathleen Kurtin, Vice President Practice*  
*Brian Aitken*  
*Gerald (Gerry) D. Conway*

## Construction Contract Administration Committee (CCAC)

The Construction Contract Administration Committee (CCAC), (renamed the Project Administration Resource Committee - PARC in late 2016), fills a need for the exchange of information and ideas related to the area of professional services that fall under the management of an architectural project.

The primary goal of this Committee is to facilitate the identification and promotion of best practices in the area of the management of an architectural project. The mandate was expanded this year beyond the construction contract administration phase which was the initial focus.

The CCAC web page was developed to allow best practices to be identified and communicated to the members as a whole, which include commentaries on CHOP, articles, "Lessons Learned", and "Ask a Question. Get an Answer".

In 2016, the Committee met six times where the primary objective was to continue to define content to populate the CCAC web page.

Core activities for 2016 included:

- Contractor Applications for Payment
- Development and Review of Various Articles / Templates for Construction Procurement
- IFC (Issued for Consolidation) Disclaimer
- Fall Prevention Training Requirements
- Modified Schedule G from Developer
- Renaming of the CCAC to PARC / Review of Revised Terms of Reference
- Retention of Electronic Documents
- Review/Posting of Questions Forwarded to 'Ask a Question. Get an Answer'.
- Soliciting Lessons Learned as a way to get ConEd Hours
- Web Page Update

Posted Articles and Information:

- *Cloud Computing*
- *Deemed Completion*
- *If it Looks Like a Duck, Walks Like a Duck, Swims Like a Duck and Sounds Like a Duck; Don't Assume it's a Duck*
- *Substantial Performance vs. Completion*

### 2016 CCAC Committee

*Kathleen Kurtin, Vice President Practice*

*André Sherman, Councillor*

*David Sin, Councillor*

*Ahmed A. Aref*

*Ted C. DuArte, Vice Chair (January – August),*

*Chair (September – December)*

*Robert (Rob) J. Dyson*

*Paula L. Hamilton*

*Allen N. Humphries, Chair (January – August)*

*Laszlo A. Mohaci*

*Cory R. Stechyshyn, Vice Chair (September - December)*

## Sub-Committee on Building Codes and Regulation (SCOBCAR)

SCOBCAR was established to maintain the architectural profession's leadership role in the development of building codes and regulation in order to ensure that public interest and safety is paramount and that the architectural profession continues to be solely responsible for its own self-regulation.

Projects for 2016 included:

- Access to *Build Right Ontario* Website
- Attendance at the Ontario Association of Fire Chiefs Home Fire Sprinkler Summit
- Discussion re Windowless Bedrooms
- Participation in the Ministry of Municipal Affairs Consultation on:
  - Potential Changes to Supplementary Standard SB-10
  - Potential Changes to Supplementary Standard SB-12
  - Proposed Changes to Ontario's Building Code
- Participation in the Public Review on Proposed Changes to the 2015 Editions of Codes Canada Publications
- Participation on the Ministry of Municipal Affairs Building Code Technical Advisory Committee
- Review of Final Draft Guideline - *Fire Safety during Construction of Mid-Rise Wood Frame Buildings in Ontario*

### 2016 SCOBCAR

*André Sherman, Councillor*

*Aleksander (Alek) Antoniuk, Chair*

*John D. Dorris*

*Thea Karlavaris*

*Steven C. Lindy*

*Patrick M. Luckie*

*John Mummé*

*Stephen F. Pope*

*Elektra Vrachas*

## Practice Advisory Services

Approximately 1,720 telephone calls and e-mails were answered by the OAA Practice Advisors in 2016. Practitioners from large and small firms contact the Practice Advisors for advice on practice-related issues. The service is used by architects and their employees, contractors, building officials, other associations, consultants, clients, lawyers and the general public.

Recurring questions on specific topics highlight the need for further consideration by the appropriate OAA Committee(s) and are often the basis for advice in Practice Tips and Regulatory Notices. Major activities include: advising practices on standard contracts and amendments coming from clients and additionally, providing advice on Requests for Proposals (RFPs) for architectural services, including contacting the procurement authorities with recommended revisions to promote the concept of value to consultant procurement in order to find the best qualified architect. Practice Advisory Services (PAS) also prepares Information Bulletins (Contract Alerts) regarding client issues.

PAS, in conjunction with the OAA Practice Committee, produces Practice Tips and Regulatory Notices. Practice Tips provide guidance on issues affecting the daily practice of architecture. They support architects by helping them apply 'best practices' to meet the standards of the profession. Regulatory Notices pertain to matters arising from the *Architects Act*, Regulation 27 and legislation such as the Building Code that directly impact professional practice. The notices discuss how members can comply with these requirements.

### Questions?

We're here to answer anyone's questions regarding architectural practice – architects, employees of practices, owners of practices, independent contractors, consultants, clients and lawyers.

Contact an OAA Practice Advisor at [practiceadvisor@oaa.on.ca](mailto:practiceadvisor@oaa.on.ca)

T: 416.449.6898; or in writing to:

OAA, 111 Moatfield Drive, Toronto, ON M3B 3L6

# Societies

SOCIETIES	
President T. Dreessen	
Algoma	J. Laberge
Grand Valley	D. Ardiel
Hamilton/Burlington	B. Luey
London	D. Ardiel
Niagara	B. Luey
Northumberland- Durham	W. Medford
North Bay	J. Laberge
Northern Ontario	J. Laberge
Ottawa	G. Erskine
Northwestern Ontario	J. Stephenson
Toronto	K. Kurtin
St. Lawrence Valley	T. Dreessen
Trent	W. Medford
Windsor	E. Kalmantis

## Societies

1. Algoma
2. Grand Valley
3. Hamilton/Burlington
4. London
5. Niagara
6. North Bay
7. Northern Ontario
8. Northumberland-Durham
9. Northwestern Ontario
10. Ottawa Regional
11. St. Lawrence Valley
12. Toronto
13. Trent
14. Windsor Region

## Members of OAA Regional Societies

Societies provide a venue for dialogue between local architects, a support network for professional advice, social interaction among the architectural community and opportunities for leadership, continuing education and community outreach.

## 1961 OAA members participate in their local Society of Architects

## 2016 Society Chairs

Algoma Society of Architects  
*David Ellis*

Grand Valley Society of Architects  
*André Arsenault*

Hamilton/Burlington Society of Architects  
*Graham McNally*

London Society of Architects  
*Tom Tillman*

Niagara Society of Architects  
*Ian Ellingham*

North Bay Society of Architects  
*Andrew Bruce-Payne*

Northern Ontario Society of Architects  
*Amber Salach (April - December)*

Northumberland-Durham Society of Architects  
*J. Reginald Freethy*

Northwestern Ontario Society of Architects  
*Brad Green*

Ottawa Regional Society of Architects  
*Roberto Campos*

St. Lawrence Valley Society of Architects  
*Scott Bailey*

Toronto Society of Architects  
*Jason Dobbins*

Trent Society of Architects  
*Adam Patrick Brady*

Windsor Region Society of Architects  
*Settimo Vilardi*

## Society Chairs

The Society Chairs provide a communications/coordination network between the OAA and its members in regional societies, and provide a forum for the Chairs to exchange ideas for society activities and discuss common concerns.

The Society Chairs meet twice a year, once at the OAA annual Conference in May and in the fall at OAA Headquarters. In 2016 the Chairs attended the fall workshop with members of Council to foster more discussion between the local Societies and the OAA to share current activities and initiatives. It also served as an opportunity to review and discuss a variety of projects including the OAA Awards Program, Conference Planning, OAA Public/Media/Government Relations, Responding to RFPs + Contracts and OAA Building Renew + Refresh Project.

## President's Annual Society Tour

September 6 to November 27, 2016

OAA President Toon Dreessen and Executive Director Kristi Doyle opened the annual tour of the Societies in Sudbury on September 6, 2016. The President reminded attendees that the key objective was to listen to feedback and gather input from the members. He stressed that feedback is critical to the OAA and the Council, particularly in discussions each year during the annual Council Priority Planning session. The tour was completed on November 27 with the Niagara Society of Architects.

These informal meetings are conducted in a wide variety of formats and venues and provide an excellent opportunity for the President of the OAA and senior management to engage the membership across the province in open discussion regarding the current activities of the Association as well as to receive comments, concerns, and information on issues facing the profession in their own local jurisdiction.

The President provided a brief update on the following key areas of activity before opening the floor to general discussion. Those key items included: Ongoing Strategy for dealing with RFPs and Contracts; Update on the OAA Building Renovation & Refresh project; the Review of the OAA Honours & Awards Program – Final Report & Recommendations; the Review of OAA Conference format and structure; OAA *Perspectives* Magazine Review; and an update on OAA Continuing Education.

The President sought feedback from members regarding current OAA Communication tools and content noting that the Council relies on member feedback in order to effect change and policy direction.

The President also reported that earlier in the year OAA Council adopted a policy on female representation on OAA Committees. The objective is to achieve female representation which reflects the demographics of the profession. The President also reported that 50% of the graduates are female; 45% of interns are female, about 35% are licensed less than five years and about 28% as a whole. He added that we always strive to get the best people on Committees and want to encourage women to participate as much as possible.

During many of the Society meetings, the conversation focused on issues being faced locally including unreasonable RFP documents and contract language, and ongoing issues with Site Plan approval and planning.

As a reminder, it was noted that the OAA Conference will be in Ottawa on May 24-27, 2017, hosted jointly with the Royal Architectural Institute of Canada; this will be an opportunity to celebrate the sesquicentennial and celebrate architecture with colleagues from across the country.

In recognition of the five seats on Council up for election in the fall, President Dreessen encouraged members to get to know the roles, the candidates, and what it means to be on Council. He also encouraged others to get involved on Council and OAA Committees.

At the close of his presentation, the President thanked all in attendance and noted that it had been a privilege and truly positive experience serving as President of the OAA for the past two years.

# Society Annual Reports

The following Societies submitted annual reports:

## Grand Valley Society of Architects - GVSA



This year's GVSA activities included:

- Development of a program for a joint KPL/GVSA Public Lecture Series on Architecture initiative.
- Joint-venture with Building Science Labs in Waterloo led by John Straube – monthly discussions on building envelope, earning structured learning credits.
- Provision for Continuing Education seminars with structured learning ConEd credits specific to the needs of the local architecture community.
- Sponsored Lunch and Learn events
- The President's Visit in October, tied with a local landmark award winning building hosting the current Centre for International Governance Innovation.
- The funding and support of an exciting 60-minute documentary on local architect John Lingwood with filmmaker and journalist, Dwight Storrington.

*André Arsenault, Chair*

## Hamilton/Burlington Society of Architects - HBSA



The HBSA had another busy and successful year promoting architects and raising the profile of architecture in our community.

This year saw our affiliate memberships application process become formalized and has resulted in the HBSA's membership numbers increasing. The affiliate members are professionals and companies in related fields and are some of our best and most reliable sponsors. The HBSA is deeply thankful and appreciative of the support of our industry partners.

The Young Architects of Hamilton (YAH), a sub-group of the HBSA, was extremely active this year. This group has increased the profile of the HBSA and architects in the community by attracting students from local community colleges to their membership as well as interior designers and architectural technologists that are early in their career.

A summary of HBSA activities and events include:

- Our bi-annual "Achievement in Architecture" Award program was held in Burlington and was well attended by the industry as well as media.
- Annual Golf Tournament – in partnership with the local Construction Specifiers of Canada chapter-raised close to \$18,000 for four local charities. The cheque presentations were made at our Bi-Annual Achievement in Architecture Awards.
- The HBSA again sponsored the Art Gallery of Hamilton Film Festival. This year, in addition to the sponsorship, the YAH organized a public panel discussion that followed the film. The discussion, entitled "Making Space: Five Women Changing the Face of Architecture," featured female architects and practitioners from Hamilton and Toronto.
- "My Local Architect" – a bus tour of Hamilton led by two architects, one a well-established practitioner with decades of experience, the other a newly licensed architect. A number of sites around the city were selected by the two architects.
- Supported the Heritage Canada Conference that was held in Hamilton in October. HBSA members provided guided tours as well as participated in the local committee that advised the Conference organizers.
- "Art & Architecture" exhibition at the Carnegie Gallery in Dundas was a curated exhibition of local contemporary architecture paired with contemporary art. The HBSA sponsored the curator of the works of art and architecture.
- The HBSA continued local advocacy with the City and anchor institutions in the City. Of particular note, the HBSA provided comments to the City's new *Transit Oriented Zoning, Tall Buildings Guidelines, and the Urban Design Guidelines for the Waterfront*.
- The HBSA organized a members' fruit picking bee on a Saturday in September in support of Halton Fresh Food Box.
- Assisted the City in developing the pilot project of temporary patios in parking spaces outside businesses.
- Partnered with the Useful Knowledge Society of Hamilton to present "Unstuck – an evening with Doug Saunders" looking at those factors that contribute to building healthy, prosperous and inclusive cities.
- Heritage Lectures – the HBSA organized two heritage lectures, "Re Imagining our Historic Industrial Sites" & "Re-Imagining our Historic Schools & Institutions". These lectures are part of a larger lecture series being spearheaded by YAH entitled "Sympos-YAH". The series is continuing into 2017 and is open to the public.
- "Paths to Practise", organized by YAH, was an evening where five entrepreneurs in design fields shared their thoughts, lessons learned, and challenges they faced when they started their businesses.

*Graham McNally, Chair*

## Northern Ontario Society of Architects - NOSA

# Northern Ontario Society of Architects

While 2015 was a year of re-establishing and reconnecting NOSA and its members, 2016 was essentially a continuation of our core interest of increasing membership participation and involvement. We focused on and continued working on similar initiatives from 2015 that brought our members together; which created thoughtful discussion, community outreach and collaborative design work.

### ■ UpHere Festival 2016

The UpHere Festival was held on August 13 to 15, 2016 in Sudbury. The three day long cultural festival featured live music and interactive art installations, culminating in an all-night art crawl through the downtown core. NOSA's contribution was a large scale interactive installation titled "Archipelago".

### ■ The Creation of a Northern School of Architecture

A published book for public consumption, which tells the story of creating the first new school of Architecture to open in Canada in 40 years. The project is being undertaken by the same volunteer group that worked to get the McEwen School of Architecture from an idea to a reality.

### ■ NOSA Culture Strategy Response

NOSA participated in the response to "Michael Coteau: Recognize architecture and design in Ontario's first Culture Strategy". A letter demonstrated how NOSA is working with Northern Ontario community partners, industry leaders, politicians and scholars on initiatives that continue to connect and elevate importance of ALL creative and cultural processes; strengthening our relationships across Northern Ontario.

### ■ Laurentian School of Architecture Bursary

In 2014, NOSA contributed to the newly opened McEwen School of Architecture at Laurentian University in the form of a student bursary fund. This year NOSA increased its ongoing commitment; the bursary is now \$10,000.

### ■ Continuing Education

In 2016 NOSA organized and promoted a few continuing education seminars in Sudbury, where members came together as a group for these sessions at the McEwen School of Architecture.

### ■ Monthly Meetings and Get Togethers

Ongoing dialogue is important to keep up the momentum within NOSA. A group of committed members get together once a month to work on our priorities.

### ■ 2016 OAA Landmark Award

As an initiative to foster discussion amongst NOSA, a group of members assembled a list of five landmark type buildings within the geographic region of NOSA. After engaging the members of NOSA, St. Mary's Ukrainian Church, located in Sudbury, ON was submitted for the OAA Landmark Award and was awarded the 2016 OAA Landmark Award! NOSA members organized a Celebration on June 15, 2016, where guided building tours and an award ceremony were held.

*Amber Salach, Chair*

## Niagara Society of Architects - NSA



The main event of 2016 was a summer-long exhibition of the works of Arthur Nicholson and Robert Macbeth, two architects who practised together through the 1920s and separately afterwards. The exhibition incorporated material from a previous NSA exhibition, augmented with new photographs and research. It was done in the Queenston facilities of the School of Restoration Arts at Willowbank, and was opened with a reception on the 11th of June, at which over a hundred people attended. Being on the Niagara tourist route, the exhibition remained open through the summer, attracting visitors from across North America and Europe. The exhibition was hosted by members of the NSA, people from Willowbank and community volunteers.

The NSA conducted meetings most months at various locations and with a number of speakers. Speakers included experts on building techniques, representatives of local government, and those who could offer insights into the business of architectural practise.

*Ian Ellingham, Chair*

## Northumberland Durham Society of Architects - NDSA



NDSA has continued to support Loyalist College with an annual award for academic achievement by students in their Architectural Technologist Program. David Mills attended the College on March 23, 2016 and presented the awards.

NDSA hosted a Risk Management Seminar "What gets Architects into trouble most often" Lessons from Claims ConEd event at the Holiday Inn in Bowmanville that was presented by Barbara M. Ross M.Arch., OAA, FRAIC and John Hackett, of Pro-Demnity. Attendance was around 30 participants including those from the Trent Society. The event was held June 2, 2016.

On September 29, 2016 NDSA members hosted the annual President's Society Visit at Chanterelle's in Bowmanville with the Trent Society.

September 23, 2016 David Mills attended the Fall Society Chairs Workshop with Council Liaisons at the OAA.

*J. Reginald Freethy, Chair*

## Northwestern Ontario Society of Architects - NWOSA



This year NWOSA:

- re-established “Urban Design Awards”
- allocated \$6,000 to a “Public Art Element”
- on-going design charette for the Magnus Theatre “Parkette Design”
- established NWOSA’s involvement in local “Doors Open” c/w \$500 donation
- by-laws were reviewed and amended
- chair attended kick-off of “Jane’s Walk” at city hall
- at the request of the City Arts Committee, NWOSA will appoint a member volunteer to the committee by Jan/17

*Brad Green, Chair*

## Ottawa Regional Society of Architects - ORSA



The Ottawa Regional Society of Architects is a non-profit volunteer organization and a Society of the OAA. It provides a forum for free discussion of professional matters, a focus in the community for activities involving architects and a center for educational, community, and social activities of its members. ORSA acts as a point of contact between the general public and the architectural profession. ORSA is committed to presenting informed opinion on issues affecting architecture in the National Capital Region, as well as to increasing public awareness of the social importance of architectural design.

We continue to strengthen our relationships with both the City of Ottawa with quarterly meetings that include discussion points on procurement, professional services, and other major City of Ottawa initiatives affecting the built environment. As well as with the general public on issues related to professional service, development policies and the promotion of our profession. We do this by sponsoring events, activities and tours which have included our annual ORSA Architecture Week Festival in September, the sponsoring of Carleton University’s Forum Lecture Series, and other various public events where architecture is a discourse.

*Roberto Campos, Chair*

## St. Lawrence Valley Society of Architects - SLVSA



### *St. Lawrence Valley Society of Architects*

The membership continues to seek out avenues to fulfill our mandate for the promotion of architecture to the public in partnership with other initiatives.

The Society continued its funding, with Northumberland Durham, for the Societies of Architects Prize to the top design by a graduating Architectural Technology Diploma student at Loyalist College.

The OAA President's Dinner was hosted at the Delta Waterfront Hotel in September, and had an attendance of more than 20 members.

We continue to support the local Belleville Film Festival, sponsoring the screening of architecturally-related films.

The SLVSA is in receipt of OAA special funding for the development of a website. Development of the site is being undertaken by a student at Carleton University School of Architecture, with the aim of tapping a youthful and design-oriented (i.e. non-corporate) designer, providing support to a talented and aspiring student, as well as reinforcing our connection to local Schools of Architecture. We expect the website to be live in early 2017.

A number of lectures and workshops have been pursued as a response to the need for locally available Continuing Education.

Monthly membership meetings (colloquially referred to as "Pub Nights") continue to take place on the second Thursday of every month, and attendance is generally steady. Currently informal, there is some discussion on whether to formalize these meetings with a monthly agenda and meeting minutes.

*Scott Bailey, Chair*

## Toronto Society of Architects - TSA



TORONTO  
SOCIETY OF  
ARCHITECTS

Activities / Initiatives undertaken by the TSA in 2016:

- New TSA website - launched at our 2016 Annual General Meeting in early February.
- OAA Society President's Visit - March 23, 2016 & September 25, 2016.
- Urban Affairs Forums - Four forums were presented this year on an array of topics including two collaborations with the Toronto Design Offsite Festival, an invited lecture by Michel Rojkind and Chris Köhn and a groundbreaking lecture on the P3 process and its effect on design.
- Technical Series Forum - Two forums were held prior to completion of OAA Continuing Education Cycle at the end of June 2016; each was worth 2-hours of structured Continuing Education Hours.
- Toronto Architecture Tours - continued to operate three distinct walking tours on weekends between May and October.
- Doors Open Toronto - In conjunction with DOTO, TSA organized the Architects' Studio Tour - a self-directed open house for various architecture practices throughout the city - and the Architects' Talk, a panel discussion involving some of the city's top architects and designers.
- TSA Architecture Guide Map - an update to the original map is being prepared to include many of the new unique buildings in Toronto.
- Mix Mingle Network event - A special networking event now in its third year, undertaken between the Interior Designers of Canada and International Facilities Management Association (Toronto chapter).
- TSA Year-End Bash - held at Daniels Spectrum in downtown Toronto complete with catered hors d'oeuvres and bar as well as musical entertainment; 460 guests attended.

*Anthony Lombardo, Executive Director*

## Trent Society of Architects - TRENT

### Trent Society of Architects

This year the Trent Society of Architects (TRENT) began working with the Electric City Culture Council (EC3) in Peterborough to create a closing event for Artsweek Peterborough. The arts festival takes place every year in September, and is 10 glorious days of dance, music, poetry, sound, film, painting, performance, sculpture and circus arts. We've proposed that Artsweek culminate in a Night Market for local vendors and artists, populated with installations and performances throughout the evening. This year, the New Moon Afternoon was organized as a day event, for which the TRENT constructed an installation built out of recycled roofing insulation, and various members designed/built carts out of recycled materials for local artists/vendors, all as the prelude to next year's night market. The TRENT will be working with EC3 throughout the spring to develop the guidelines and promotional material for the proposed Night Market. We're hoping that our participation in Artsweek Peterborough will lead to a long-standing partnership with EC3, and hopefully encourage other partnerships with various local organizations.

As an ongoing attempt to promote Continuing Education, the TRENT has been organizing various Lunch and Learns at restaurants/venues around Peterborough for its members. This will continue in 2017.

Every year the TRENT co-hosts the Annual President's Dinner with the Northumberland Society of Architects, and this year's event took place in Bowmanville. This event will tentatively take place within the TRENT boundaries in 2017.

*Adam Patrick Brady, Chair*

## Windsor Region Society of Architects - WRSA



This year was another significant step forward for our local society. Early in the new year we began planning and then launched our Society's inaugural web page featuring the Society's members, member firms, projects and a listing of our Society's activities.

Our Society then began planning with the Michigan Chapter of the Congress of New Urbanism (MiCNU), on the partnering of the CNU's annual national conference being held in Detroit, Michigan.

Our Society was able to implement a full day of programming as well as tours in Windsor for the CNU which was hugely successful and brought good planning initiatives to the forefront of local media. The WRSA was featured and our chair, John Hrovat, interviewed by local media on a number of occasions which was a first for us and was the culmination of a couple key missions of our Society both in public outreach and media recognition. The Windsor CNU events were culminated by a packed house attendance for a talk by James Howard Kuntsler. His lecture entitled "The Future of Small Cities and Towns" brought together a huge cross-section of community members including politicians, industry members and the public at large and was well reported on by local media. Our Society's success continued over the summer months with direct support of the City of Windsor's two "Open Streets" events which involved the temporary closure of roadways to vehicular traffic, allowing people to use them for a host of healthy and fun physical activities. We also supported Doors Open Windsor's biennial event which reached record-breaking attendance. Our Society's year closed with the continued support of the Windsor International Film Festival (WIFF) the second largest film festival in Canada. Our Society directly supported four films related to architecture and planning and were proud to be the "Official Downtown Windsor Champion" supporting the WIFF's permanent office and downtown screening venues.

*Settimo Vilardi, Chair*

# Supporting Community and Industry Events

## canstruction® May 16 – 17 Toronto

Canstruction® is a non-profit annual design and build competition in support of the Daily Bread Food Bank. It is a unique forum for design, architecture and engineering industries to unite and give back to the communities they help to design and build. Canstruction® took place on May 16-17, 2016. Architectural and engineering firms competed in the 17th annual Canstruction® competition.

Since 1999, teams of students and professionals have donated their time, skills and funds to build ingenious structures made of non-perishable food items.

In all 63,000 pounds of donated food were sculpted into audacious, edible statues all in an effort to fill Toronto's hunger gap. Canstructures were on display in Toronto's Financial District in May.

See <http://canstructiontoronto.org> for the 2016 winning structures.

## Doors Open Toronto 2016 May 28 and 29 Toronto

The seventeenth annual Doors Open event was held on May 28 and 29, 2016. Over 350 visitors visited OAA Headquarters as part of the weekend's celebration of architecture. There were aspiring young architects, design lovers and local residents.

Guests enjoyed viewing an exhibit of the 2016 OAA Awards and OAAAS Student Award winners.

Doors Open Ontario events are held throughout the year across the province. Many OAA members are involved both as guides to the buildings, as well as those who open up their architectural practices during these events.

The OAA will not be participating in Doors Open 2017 due to building renovations at OAA Headquarters.

## International Architectural Roundtable Construct Canada November 30 Toronto

More than 400 people came to hear from panelists including: Berend Strijland, NLE; Pippa Brashear, SCAPE; James Timberlake, Kieran Timberlake & David Turnbull, ATOPIA Innovation, speak about designing for resiliency. The Roundtable was convened to examine innovative responses to rising sea levels, increases in global temperatures, and fluctuations in precipitation and answered the question: "What are the new standards of resilient design when dealing with weather-related risks and issues?"

Elsa Lam, Editor of Canadian Architect Magazine, moderated the discussion.

The OAA was proud to sponsor the event together with constructconnect, Brown Daniels Associates, Canadian Architect, and Thames Valley Brick and Tile.

## IIDEXCanada December 2 and 3 Toronto

IIDEXCanada is Canada's National Design + Architecture Exposition & Conference, and is co-presented by Interior Designers of Canada and Royal Architectural Institute of Canada. The annual show focuses on all areas of design including workplace, healthcare, hospitality, retail, residential, education, architecture, landscape architecture, lighting and sustainability, wellness and accessibility.

IIDEXCanada was held at the Metro Toronto Convention Centre, North Building as part of The Buildings Show which includes Construct Canada, PM Expo Toronto, World of Concrete Pavilion, HomeBuilder & Renovator Expo, and The Real Estate Forum Toronto.

The Buildings Show is North America's largest exposition, networking and education event for design, construction and real estate which attracts 1,600 exhibitors, world-class keynotes, 500 speakers, 350 seminars and tours, and 30,000 Canadian and International trade attendees including interior designers, architects, property managers, landscape architects, facility managers, builders, developers, real estate, suppliers, government, media, creative thinkers and corporate clients.

# Supporting Academic Achievement

## Scholarships

The OAA provides annual scholarships to be awarded to the architecture student with the highest overall grade in 1st, 2nd, 3rd or 4th year at the following institutions. These scholarships are administered by the schools and awarded at their discretion.

### **University of Toronto—John H. Daniels Faculty of Architecture, Landscape and Design**

3rd year – *Michael DeGirolamo*

4th year – *David Verbeek*

### **University of Waterloo, School of Architecture**

2nd year – *Nicole Jazwicz-Podsiadlo*

3rd year – *Jason MacMillan*

### **Carleton University—Azrieli School of Architecture & Urbanism**

3rd year – *David Anderson*

4th year – *Simon Petepiece*

### **Ryerson University, Department of Architectural Science**

2nd year – *Andrea Bickley*

3rd year – *Brant York*

### **Laurentian University**

2nd year – *Erica Burgsma*

3rd year – *Julie Vachon*

### **Ontario College of Art & Design Scholarship**

Scholarship is awarded to a year 3 student of Environmental Design.

3rd year – *Roman Romanov*

### **Architectural Guild Prize Fund**

The Medals are awarded annually to the graduating students with the highest grade from each of the four schools of architecture in Ontario.

University of Toronto – *Vanessa Abram*

University of Waterloo – *Kyle Brill*

Carleton University – *Jason Surkan*

Ryerson University – *Julia Mozheyko*

### **Milic Scholarship**

The Milic Scholarship is awarded to a student of Crescent School, Toronto, who has demonstrated "pursuit of excellence in all his/her endeavors and helping others to achieve the same", "demonstrated academic excellence and leadership within the student body" and "who is pursuing post-secondary education immediately after graduation."

This scholarship was set up in memory of Vladan Milic, past president of the OAA. The scholarship recipient is:

*Matthew Wong*

## Schools of Architecture in Ontario

The Azrieli School of Architecture & Urbanism at  
Carleton University

*Ottawa, ON*

University of Toronto

John H. Daniels Faculty of Architecture, Landscape and  
Design

*Toronto, ON*

University of Waterloo

School of Architecture

*Cambridge, ON*

Ryerson University

Department of Architectural Science

*Toronto, ON*

Laurentian University

School of Architecture\*

*Sudbury, ON*

\*Laurentian University School of Architecture is currently in its fifth year of teaching with high expectations towards accreditation as an Ontario School of Architecture.

# Reports from the Schools of Architecture

The following schools and programs submitted annual reports:

## University of Toronto John H. Daniels Faculty of Architecture, Landscape and Design



*Richard Sommer*  
Dean  
*John H. Daniels Faculty of Architecture, Landscape, and Design*  
*University of Toronto*

I am pleased to provide the OAA with a report on our Faculty's highlights in 2016.

Construction at One Spadina Crescent has made immense progress this year. At 140,000 square feet, this incredible new complex — representing the largest architectural school expansion in Canada's history — will more than double the amount of space available to the Daniels Faculty. We plan to celebrate the official opening of the Daniels Building in the fall of 2017.

The Daniels Building at One Spadina will completely transform the quality of space available to our students, scholars, and researchers, allowing our graduate and undergraduate students to work together in a highly integrated way — under one roof with access to flexible design studios, lecture and meeting halls, fabrication spaces, and research laboratories. The new facilities at One Spadina will also enhance cross-disciplinary collaboration and research, helping us address some of the most pressing challenges in urbanization, healthcare, sustainability, city building, and governance.

Along with our move to One Spadina, we have been working on the development of a new visual identity and website for the Faculty to be launched this spring. Our objectives are to improve our outreach efforts and engage a larger and broader audience of alumni, prospective students, professional colleagues, and community members in our research, publications, and student work. The website will be more visual, flexible across platforms, and easier to navigate.

The fall of 2016 marked the launch of a new approach to our public lecture series, one that featured interdisciplinary debates and dialogues with leading scholars, advocates, writers, and professionals both within and outside of the disciplines that are the purview of our Faculty. This new approach has provided us with the opportunity to foreground the engagement of the school with broader urban issues and showcase the ways in which our research activities reverberate beyond our walls. We have also continued collaboration with the Canadian Centre for Architecture, co-presenting two lectures: "What comes after the environment?"

featuring speakers Naomi Klein and Mirko Zardini, and "Where is the critical voice in architecture today?" featuring Kenneth Frampton, Keller Easterling, and Craig Buckley.

Faculty and students in our Architecture program continue to be recognized for the quality of their teaching, research, and work:

- Professor Emeritus George Baird was appointed a Member of the Order of Canada for "his contributions to architecture as a scholar, teacher, and practitioner;"
- the Ontario Association of Architects (OAA) named Denegri Bessai Studio — the firm of Daniels Faculty Lecturer Maria Denegri and Assistant Professor Tom Bessai — Best Emerging Practice as part of its 2016 OAA Awards;
- Daniels Faculty Lecturer, Alex Josephson's firm PARTISANS was commissioned by Luminato to help transform the Hearn Generating Station into a temporary arts centre "three times larger than the Tate Modern";
- Josephson together with Lecturer Hans Ibelings released the book *Rise & Sprawl: The Condominiumization of Toronto* to critical acclaim;
- Associate Professor Mason White and his firm Lateral Office brought their Venice Biennale exhibition *Arctic Adaptations Nunavut* at 15 to Iqaluit as part of its Canadian tour and won a Royal Architectural Institute of Canada (RAIC) Urban Design Award for *Impulse*, a playful installation in the Place des Festival in Montreal
- Associate Professor Aziza Chaoui made headlines for the leading role she is playing in the restoration of the world's oldest library in Fez, Morocco, and led the U of T delegation at the UN Climate Change Conference in Marrakech, Morocco;
- Chaoui also developed masterplan for the Shobak Special Protected Area in Jordan through her research platform *Designing Ecological Tourism (DET)*, a project that was commended by the *Architectural Review* as part of its 2016 MIPIM Future Projects Awards.
- Master of Architecture students Dimitrios Karopoulos and Liusaidh Macdonald won 2nd Prize in the competition *European 13*, as part of *The Office of Adrian Phiffer*, the firm of Daniels Faculty Lecturer Adrian Phiffer.

We are looking forward to the year ahead.

Department of Architectural Science  
Ryerson University



Prof. Jurij Leschchysyn,  
Interim Chair  
Ryerson University Department of Architectural Science

The Department of Architectural Science (DAS) began the year with its Collaborative Exercise, bringing together students from all four years of its undergraduate program in an intensive design experience. The 2016 Collaborative Exercise challenged students to consider the relationship of humans to water as an omnipresent element that is fundamental to life. The resulting exhibition of student work, *Water Thresholds / H2O\_Thresholds*, showcased architectural interventions on given sites within the Thames River watershed.

The annual Master of Architecture graduate symposium, titled "Re:Practice", explored the metamorphosis of the industry and the effect that has had on the architect. Guest panellists included Lola Sheppard, Helena Grdaddnik, and Tudor Radulescu, with Michael McClelland moderating.

The DAS Lecture Series featured notable international and local guest speakers including Nathalie de Vries of MVDVR Netherlands, Chris Josef of Arup UK, Alfonso Medina from T38 Studio and Christopher Sharples of SHoP Architects both based in New York City, Pascal Rollet of Lipsky and Rollet, Paris, Susannah C. Drake of DLANDstudio Brooklyn, and Donald Schmitt of Diamond and Schmitt Toronto.

Further to exhibitions of undergraduate and graduate student work, including the Year End Show in April, the Paul H. Cocker Gallery hosted engaging exhibitions including *Design Matters: Measuring Environments for Psychological Health*, curated by Professor Cheryl Atkinson; *Carrot City Canada*, a traveling exhibit first conceived in 2009 by DAS students and faculty; and *Detour: National Tourist Routes in Norway*.

With the support and generosity of industry donors, DAS completed the David E. Handley Studio Project, which involved the redesign and major upgrades to first and second year undergraduate design studios. The project expanded the versatility of the studios by providing students with enhanced individual, communal, display and presentation spaces.

Students involved in our Co-op program are receiving excellent reviews from their employers and the demand for our students is increasing. In response, DAS anticipates expanding the co-op program sooner than previously planned.

Formal exchange opportunities for our students are currently available in Norway, France, Germany, and the UK. An ongoing program of increasing such exchanges is being actively pursued.

Student teams from DAS captured 1st, 2nd, and 3rd place prizes in the Evolve 2016 Competition. As well, student teams were selected to participate in the Bergen International Wood Festival Design Competition. Graduate Building Science and Architecture students collaborated to win in the multi-unit residential building category of the U.S. Department of Energy's 'Race to Zero' design competition.

University of Waterloo School of Architecture

## WATERLOO ARCHITECTURE

*Dr. Anne Bordeleau,  
O'Donovan Director  
University of Waterloo School of Architecture*

The School of Architecture is entering in its 50th year. As we gear up to celebrate the School's first 50 years, we see this as a great opportunity to reflect on our achievements, while also questioning how we can continue to strive in our fundamental project to educate architects who will bring positive changes to the profession and society. Since my appointment as O'Donovan Director in May 2016, I have been working with the School's community to both renew and strengthen our commitment to architectural education and the broader cultural role of the profession.

Two new faculty members have joined the School this year. Jane Hutton, previously at Harvard, comes with a background in landscape architecture and a keen interest in material ecology. David Correa, previously at the doctoral program of the Institute for Computational Design at the University of Stuttgart, brings both acute interest in an architect's ability to design dynamically with material properties and broad knowledge in digital fabrication.

Two thousand and sixteen also saw Waterloo Architecture's fourth representation over the past 10 years at the Venice Biennale. Responding to an invitation by the curator Alejandro Aravena, Professors Robert Jan van Pelt, Anne Bordeleau and Donald McKay, along with a team of student researchers, created The Evidence Room. The exhibition was noted as one of the 10 exhibits not to be missed, and published globally.

Other faculty accomplishments include Lola Sheppard's "Impulse", which received a RAIC National Urban Award and two Azure Design Awards for Temporary Architecture. Professor Philip Beesley's year was busy, with the announcement of a \$2.47 million grant to lead an international partnership, the Living Architecture Systems Group, and works on installations both in Washington and Toronto (Sentient Chamber and Ocean). Adrian Blackwell, who exhibited work in Quebec City and Copenhagen this year, was also honoured as Nathan Phillips Square Revitalization, a project for which he was a collaborator, received the 2016 Governor General's Medals in architecture, the RAIC's National Urban Design Award and a national award from the Canadian Society of Landscape Architects.

The achievements and promises of our alumni were recognized. At the June convocation, architect Alison Brooks received a Waterloo Honorary Doctor of Engineering Degree, while at the close of the year, recent graduate Piper Bernbaum was awarded the Canada Council Prix de Rome for Emerging Practitioners. Meanwhile, our student community is as energetic as ever, and ongoing conversations are progressing in a healthy manner within the School through groups such as 'Treaty Lands, Global Stories', as well as within the broader community with initiatives such as the student-run BRIDGE Centre for Architecture + Design.

As I conclude this short report, I would like to thank all those – staff, students, faculty, alumni and also our faithful cooperative students' employers – who together carry Waterloo Architecture's collective project of architectural education.

# Report from the RAIC Syllabus Program

## Architecture Canada | Royal Architectural Institute of Canada Syllabus Renewal Report

*Donald Ardiel,  
Director of Practice Support*

The RAIC Syllabus Program continues to function as the alternative path to architectural licensure in Canada. The renewal process started in 2004 has resulted in a stable program with design studios offered by volunteer coordinators and instructors in 12 cities across Canada and all academic courses provided online by the RAIC's education service provider, Athabasca University (AU). The RAIC Syllabus National Office in Ottawa also manages the students' required work experience, consistent with the requirements of the national Internship in Architecture Program (IAP). A number of Syllabus students have enrolled in the joint RAIC Syllabus/Athabasca University program in which they receive the RAIC Professional Diploma in Architecture, and AU's Bachelor of Science in Architecture and the Post-baccalaureate Diploma upon graduation.

At the 2016 Festival in Nanaimo the studio coordinators, Syllabus National Advisory Committee (SNAC) and students coordinators met for the third annual series of meetings to discuss a range of issues, including improving the diploma project review and approval process, developing policies and processes for design studio advanced standing entrance, and the opportunities and challenges presented by virtual design studios. Syllabus task groups comprised of volunteer coordinators, SNAC members and alumni have been working in 2016 and 2017 to move these initiatives forward.

The RAIC and AU are currently negotiating a new Memorandum of Agreement to replace the existing agreement that expires in October 2017. This agreement is intended to bring further stability and opportunities to the program.



It was with deep sorrow that the Members of the OAA learned of the death in 2016 of the following individuals:

Robert W. Anderson

Alexandra Marica Berlo

Ross R.J. Boyle

Kirsty Lee St. Clair Bruce

Peter Darling

David Ross Easton

Kenneth Henry Foster

David W. Gilchrist

William L. Haas

Isadore Kalin

Dinshaw D. Kanga

Harold J. Katzin

Lauris Kuksis

Frank L. Lam

Istvan Lendvay

W.J. Lewandowski

H. Ian Martin

John Sinclair May

Hershel B. Okun

Harry A. Pellow

Arun Wamanrao Pradhan

John C. Rankin

Ingo F.K. Ruebsam

J. Silverberg

Donald Ross Snider

Henry Starczewski

Elmar Tampold

Ted Teshima

Bing Wing Thom



Ontario Association of Architects

# Auditor's Report and Financial Statements



Ontario Association of Architects

# Senior Vice President and Treasurer's Report



Dear Colleagues,

The Ontario Association of Architects Financial Statements (FS) for the fiscal year ended November 30, 2016, including the Independent Auditor's Report, follows for your information. These statements were reviewed and recommended for approval by the OAA Audit Committee on February 23, 2017. On page 2 of the Report, the auditor, Grant Thornton LLP, Chartered Accountants, states that, in their opinion, "the financial statements present fairly, in all material respects, the financial position of Ontario Association of Architects as at November 30, 2016". OAA Council approved the 2016 Financial Statements on March 9, 2017.

Membership in the OAA continued the growth experienced in previous years, although at a somewhat slower pace, resulting in a further increase in income from member dues. This has contributed to the operating surplus for 2016.

The expected cyclical increase in Conference, Admission Course and Continuing Education revenue was in line with historical data. Revenue and expenses increased for Conference consistent with GTA conferences. Continuing Education reflected slightly reduced costs for 2016.

In 2013 Council directed the Budget Committee to develop Building Reserve and Operating Reserve policies to establish the criteria and use of both of these reserve funds for the OAA. The name of the Building Reserve was amended in 2015 to Major Capital Reserve to more accurately reflect the purpose of the fund – "The purpose of the Major Capital Reserve fund is to provide a source of sustained funding for Capital Maintenance, Repair and Replacement as well as Major Capital Improvements that cannot be otherwise funded in a single budget year through the OAA's existing annual operating budget". Late in 2016 Council approved an additional transfer of \$300,000 to the Operating Reserve to bring the total at the end of fiscal 2016 to \$1,200,000. These funds were informally set aside in prior years to cover expenses for December of each year and January of the following year until fee revenue is received for the following fiscal period. Council also approved the re-allocation of a further \$900,000 from accumulated surpluses to the Major Capital Reserve Fund, bringing total transfers in the current year to \$978,000.

The primary goal of the OAA financial management plan in 2016 was to continue to focus on internal organizational efficiencies in order to maximize the value derived from fee revenue. As a result, we are exiting the 2016 fiscal year with total Members' Equity at \$35,093,720, a growth of \$110,340 over 2015. Of this total amount \$26,614,996 is related to OAA's investment in Pro-Demnity. The remainder of members' equity is made up of the two dedicated reserve funds, the depreciated value of capital assets and the unrestricted accumulated surplus. For your reference on the balance sheet, the Major Capital Reserve Fund totals \$3,750,373 and the Operating Reserve is at \$1,200,000. The use of these funds is restricted by the Association's Reserve Fund Policies.

In addition to these restricted amounts a further \$415,099

remains as unrestricted members' equity which can be available as an additional contingency to offset shortfalls resulting from unbudgeted expenditures or unanticipated revenue fluctuations. It is generally accepted that not-for-profit organizations such as the OAA may accumulate surplus funds for operating purposes up to the equivalent of one year's operating expenses without jeopardizing their not for profit status. In accordance with OAA reserve fund policies, the total operating reserves are to be maintained at between six and 12 months of net operating costs.

Total Members' Equity reflects the cumulative results of the years of operation of the OAA. At the end of each fiscal year, the net surplus or deficit is added to Members' Equity. This adjustment takes into consideration such items as depreciation on building, computers and equipment and other capital assets, as well as accruals for 2016 and prior year expenses.

In summary, I am pleased to report that, with the continued careful management of the fees you pay to the Association, the OAA finances are well positioned for the future. After six successive years of no increases ending in 2015, as was the case in 2016 Council has increased fees 2.1% for 2017 to keep pace with inflation. This of course is subject to ratification by the members at the 2017 AGM.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "John K. Stephenson". The signature is fluid and cursive, with a large initial "J" and "S".

*John K. Stephenson, Architect  
B.Arch., OAA, MRAIC  
Senior Vice President and Treasurer*





Financial Statements

*Ontario Association of Architects*

November 30, 2016



## Contents

	<b>Page</b>
Independent Auditor's Report	1 - 2
Statement of Operations	3
Statement of Changes in Members' Equity	4
Statement of Financial Position	5
Statement of Cash Flows	6
Notes to Financial Statements	7 - 15
Schedule of Expenses	16



## Independent Auditor's Report

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To the Members of  
Ontario Association of Architects

We have audited the accompanying financial statements of Ontario Association of Architects, which comprise the statement of financial position as at November 30, 2016 and the statements of operations, changes in members' equity and cash flows for the year then ended, and a summary of significant accounting policies and other explanatory information.

### **Management's responsibility for the financial statements**

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

### **Auditor's responsibility**

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained in our audit is sufficient and appropriate to provide a basis for our audit opinion.



**Opinion**

In our opinion, the financial statements present fairly, in all material respects, the financial position of Ontario Association of Architects as at November 30, 2016, and the results of its operations and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

*Grant Thornton LLP*

Markham, Canada  
March 9, 2016

Chartered Professional Accountants  
Licensed Public Accountants

## Ontario Association of Architects Statement of Operations

Year ended November 30	2016	2015
Revenue		
Annual membership fees	\$ 3,547,384	\$ 3,418,002
Other annual fees and related revenue	1,571,433	1,412,457
Conference and annual meeting	1,088,054	705,543
Rental and other income from Pro-Demnity Insurance Company (Note 6(b))	249,983	258,538
Admission course fees	124,500	89,508
Continuing education	8,414	79,825
Examination for Architects in Canada (ExAC) fees (Note 8)	58,581	63,202
Investment income	59,451	49,626
2030 program revenue	47,785	29,550
Sale of publications and other	27,929	25,594
Classifieds income	21,150	13,575
Facility rental and catering	650	1,500
	<b>6,805,314</b>	<b>6,146,920</b>
Expenses (Schedule)		
Direct program	2,397,052	2,247,278
Salaries and related benefits	2,153,234	1,936,692
Building, office services and operating	1,006,725	1,040,535
Legal fees	131,474	76,068
	<b>5,688,485</b>	<b>5,300,573</b>
Excess of revenue over expenses before other items	1,116,829	846,347
Net loss from investment in Pro-Demnity Insurance Company (Note 6(a))	(1,006,489)	(51,145)
Excess of revenue over expenses	<b>\$ 110,340</b>	<b>\$ 795,202</b>

See accompanying notes and schedule to the financial statements.

3

## Ontario Association of Architects Statement of Changes in Members' Equity

Year ended November 30

	Pro-Definity Insurance Company (internally restricted)	Major capital reserve (internally restricted)	Operating reserve (internally restricted)	Property and equipment	Unrestricted	Total 2016	Total 2015
Balance, beginning of year	\$ 27,621,485	\$ 2,772,373	\$ 800,000	\$ 3,190,383	\$ 599,139	\$ 34,983,380	\$ 34,188,178
Excess (deficiency) of revenue over expenses	(1,006,489)	-	-	(339,380)	1,456,209	110,340	795,202
Invested in property and equipment	-	-	-	262,249	(262,249)	-	-
Internally restricted fund transfer	-	978,000	400,000	-	(1,378,000)	-	-
Balance, end of year	<u>\$ 26,614,996</u>	<u>\$ 3,750,373</u>	<u>\$ 1,200,000</u>	<u>\$ 3,113,252</u>	<u>\$ 415,099</u>	<u>\$ 35,093,720</u>	<u>\$ 34,983,380</u>

See accompanying notes and schedule to the financial statements.

4

## Ontario Association of Architects Statement of Financial Position

November 30 2016 2015

### Assets

Current		
Cash	\$ 58,630	\$ 244,593
Short-term deposits	6,300,000	4,750,000
Accounts receivable (Note 4)	100,007	106,368
Receivable from Committee for the Examination for Architects in Canada (CExAC) (Note 8)	214,534	230,804
Inventories	19,672	14,215
Prepaid expenses	<u>133,851</u>	<u>252,340</u>
	<b>6,826,694</b>	5,598,320
Property and equipment (Note 5)	3,113,252	3,190,383
Investment in Pro-Definity Insurance Company (Note 6(a))	<u>26,614,996</u>	<u>27,621,485</u>
	<b><u>\$ 36,554,942</u></b>	<b><u>\$ 36,410,188</u></b>

### Liabilities

Accounts payable and accrued liabilities (Note 7)	\$ 296,562	\$ 227,684
Payable to Committee for the Examination for Architects in Canada (CExAC) (Note 8)	742,326	668,122
Deferred revenue (Note 10)	<u>422,334</u>	<u>531,002</u>
	<b><u>1,461,222</u></b>	<b><u>1,426,808</u></b>

### Members' equity

Invested in:		
Pro-Definity Insurance Company (internally restricted)	26,614,996	27,621,485
Major capital reserve (internally restricted)	3,750,373	2,772,373
Operating reserve (internally restricted)	1,200,000	800,000
Property and equipment	3,113,252	3,190,383
Unrestricted	<u>415,099</u>	<u>599,139</u>
	<b><u>35,093,720</u></b>	<b><u>34,983,380</u></b>
	<b><u>\$ 36,554,942</u></b>	<b><u>\$ 36,410,188</u></b>

On behalf of the Council

Kathleen Kurtin, Senior Vice President and Treasurer

Kristi Doyle, Executive Director

See accompanying notes and schedule to the financial statements.

5

## Ontario Association of Architects Statement of Cash Flows

Year ended November 30	2016	2015
Increase (decrease) in cash and cash equivalents		
<b>Operating</b>		
Excess of revenue over expenses	\$ 110,340	\$ 795,202
Items not affecting cash		
Amortization of property and equipment	339,380	371,495
Net loss from investment in Pro-Demnity Insurance Company	<u>1,006,489</u>	<u>51,145</u>
	<u>1,456,209</u>	<u>1,217,842</u>
Change in non-cash working capital items		
Accounts receivable	6,361	(5,248)
Receivable from CExAC	16,270	(24,988)
Inventories	(5,457)	2,575
Prepaid expenses	118,489	(127,454)
Accounts payable and accrued liabilities	68,878	(62,952)
Payable to CExAC	74,204	11,592
Deferred revenue	<u>(108,668)</u>	<u>80,749</u>
	<u>170,077</u>	<u>(125,726)</u>
	<u>1,626,286</u>	<u>1,092,116</u>
<b>Investing</b>		
Purchase of short-term deposits	(8,300,000)	(7,400,000)
Proceeds on disposal of short-term deposits	6,750,000	6,600,000
Purchase of property and equipment	<u>(262,249)</u>	<u>(97,341)</u>
	<u>(1,812,249)</u>	<u>(897,341)</u>
Net change in cash during the year	(185,963)	194,775
Cash		
Beginning of year	<u>244,593</u>	<u>49,818</u>
End of year	<u>\$ 58,630</u>	<u>\$ 244,593</u>

See accompanying notes and schedule to the financial statements.

6

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# Ontario Association of Architects

## Notes to Financial Statements

November 30, 2016

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### 1. Purpose of the Ontario Association of Architects

Ontario Association of Architects (the "Association" or "OAA") regulates the practice of architecture and governs its members in accordance with the Architects Act. The Association is a non-profit organization under the Income Tax Act and is therefore not subject to either federal or provincial income taxes.

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### 2. Role of auditors and the Audit Committee

The external auditors have been appointed by the members pursuant to the Architects Act. Their responsibility is to conduct an independent and objective audit of the financial statements in accordance with Canadian auditing standards and report thereon to the members. The independent auditor's report outlines the scope of their audit and their opinion.

The principal responsibilities of the Audit Committee are to see that accounting policies and internal controls are established and followed, and that the Association issues financial statements that are balanced and present a reasonable assessment of its financial position.

---

### 3. Summary of significant accounting policies

The financial statements have been prepared by management in accordance with Canadian accounting standards for not-for-profit organization (ASNPO), the more significant of which are outlined below:

#### Use of estimates

The preparation of financial statements in conformity with ASNPO requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities at the date of the financial statements and the reported amounts of revenue and expenses during the year. Actual results could differ from these estimates.

The investment in Pro-Demnity Insurance Company ("Pro-Demnity") and net income from OAA's investment in Pro-Demnity Insurance Company are subject to significant management estimate as a result of Pro-Demnity's provision for unpaid claims. There are several sources of uncertainty that are considered by Pro-Demnity in estimating the amount that will ultimately be paid on these claims. Changes in the estimate of the provision can be caused by receipt of additional claim information, changes in judicial interpretation of contracts, or significant changes in the severity or frequency of claims from historical trends.

#### Financial instruments

The Association's financial instruments comprise cash, short-term deposits, accounts receivable, receivable from CExAC, accounts payable and payable to CExAC.

Financial assets and financial liabilities are initially recognized at their fair value.

The Association subsequently measures all financial assets and financial liabilities at amortized cost. The carrying value of cash, short-term deposits, accounts receivable, and accounts payable approximate fair value due to their short-term nature.

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## Ontario Association of Architects Notes to Financial Statements

November 30, 2016

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### 3. Summary of significant accounting policies (continued)

#### Inventories

Inventories are recorded at the lower of cost and net realizable value and are relieved on a first-in, first-out basis.

#### Property and equipment

Property and equipment are recorded at cost. Contributed property and equipment are recorded at fair value at the date of contribution. Amortization is provided on a straight-line basis over the estimated useful lives of the assets at the following rates:

Building	40 years
Building additions	10 years
Furniture and equipment	10 years
Computer equipment	5 years
Web site development costs	5 years

All costs related to the building review and improvements were expensed until such time that the renovation plan was formally approved. Costs subsequently incurred related to direct construction or development costs, such as materials and labour, are capitalized.

#### Investment in Pro-Demnity Insurance Company

The investment in Pro-Demnity, a wholly-owned subsidiary, is accounted for using the equity method whereby the initial investment is recorded at cost and is subsequently adjusted to reflect the Association's pro-rata share of post-acquisition earnings and capital transactions of Pro-Demnity. Details of Pro-Demnity are disclosed in Note 6.

#### Investment in Ontario Association for Applied Architectural Sciences (OAAAS)

The investment in OAAAS, a wholly-owned subsidiary, is not consolidated. Details of OAAAS are disclosed in Note 9.

#### Members' equity

The Association's Council can internally restrict members' equity to be held for specific purposes. These internally restricted amounts are not available for other purposes without the approval of Council.

Members' equity comprises:

- (a) Invested in Pro-Demnity Insurance Company (internally restricted)

Members' equity in Pro-Demnity represents the Association's investment in Pro-Demnity accounted for using the equity method.

- (b) Invested in major capital reserve (internally restricted)

The major capital reserve (previously named building reserve) represents amounts internally restricted by Council for major capital maintenance, repair or replacement that cannot be otherwise funded in a single budget year through the OAA's existing annual operating budget.

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## Ontario Association of Architects Notes to Financial Statements

November 30, 2016

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### 3. Summary of significant accounting policies (continued)

- (c) Invested in operating reserve (internally restricted)

The operating reserve represents amounts internally restricted by Council to ensure the stability of ongoing operations of the organization.

- (d) Invested in property and equipment

Members' equity invested in property and equipment represents the net book value of property and equipment less any indebtedness thereon.

- (e) Unrestricted

Unrestricted members' equity represents the net resources of the Association not internally restricted or related to the Association's net investment in its property and equipment.

### Revenue recognition

Annual membership fees and other annual fees are recognized as revenue over the period to which they relate. Deferred revenue represents annual membership fees received in advance.

Conference and annual meeting, rental revenues, admission course fees and classifieds income are recognized as income when the service is provided. Continuing education, Examination for Architects in Canada (ExAC) fees and 2030 program revenue are recognized at the time that the course and exam, respectively, are delivered. Publication sales are recognized when the goods have been delivered.

Investment income is recorded as revenue in the year it is earned.

### Donated services

The work of the Association benefits from the voluntary services of many members. Since their services are not normally purchased by the Association and because of the difficulty of determining their fair value, donated services are not recognized in these statements.

### Capital disclosures

The Association's capital comprises members' equity.

The Council's objective is to maintain an unrestricted balance sufficient to meet both the annual working capital requirements and the annual maintenance of the property and equipment. The annual budget is prepared by the Association's staff and reviewed by the Senior Vice President and Treasurer, and Budget Committee. The Senior Vice President and Treasurer, and Budget Committee present the budget to Council for approval. Monthly financial results are monitored by the Senior Vice President and Treasurer, and reported to Council quarterly.

Pro-Demnity was created by the Association for the purpose of being an insurer dedicated to the underwriting of architects' liability coverages. The Association is the sole shareholder. Council reviews the financial results of Pro-Demnity to ensure it is meeting its objective. Pro-Demnity provides the Association with an annual budget and strategy. Financial results are provided by Pro-Demnity and reviewed by Council on a quarterly basis. In addition, three Council members of the Association are members of the Board of Directors of Pro-Demnity.

## Ontario Association of Architects Notes to Financial Statements

November 30, 2016

### 3. Summary of significant accounting policies (continued)

The purpose of the operating reserve is to ensure the stability of the mission, programs, employment, and ongoing operations of the Association in the event of a sudden or unexpected negative change in revenue that would affect the provision of services to members.

The operating reserve is intended to provide an internal source of funds for situations such as a sudden unforeseen increase in expenses, one-time unbudgeted expense, unanticipated loss in funding, or uninsured loss and gaps in cash flow resulting from the uneven receipt of revenue relative to expenses within the budget year. The operating reserve may also be used for one-time, nonrecurring expenses that would build long-term capacity, such as staff development or education, research and development, or investment in infrastructure. It is to be stressed that such development is expected to be extraordinary and not be a source of continuing education or planned development.

The purpose of the major capital reserve is to provide a source of sustained funding for capital maintenance and repair as well as capital improvements that cannot be otherwise funded in a single budget year through the OAA's existing annual operating budget for repair and maintenance of the building.

### 4. Accounts receivable

	<u>2016</u>	<u>2015</u>
Miscellaneous receivables	\$ 23,109	\$ 45,687
GST/HST	34,368	17,958
Pro-Demnity (Note 6)	3,445	16,045
Accrued interest	39,085	26,678
	<u>\$ 100,007</u>	<u>\$ 106,368</u>

### 5. Property and equipment

			<u>2016</u>	<u>2015</u>
	<u>Cost</u>	<u>Accumulated Amortization</u>	<u>Net Book Value</u>	<u>Net Book Value</u>
Land	\$ 470,000	\$ -	\$ 470,000	\$ 470,000
Building	2,500,000	806,133	1,693,867	1,687,500
Building additions	1,420,194	875,000	545,194	595,911
Furniture and equipment	902,400	763,540	138,860	148,714
Computer equipment	1,220,954	1,021,915	199,039	235,831
Web site development costs	317,221	250,929	66,292	52,427
	<u>\$ 6,830,769</u>	<u>\$ 3,717,517</u>	<u>\$ 3,113,252</u>	<u>\$ 3,190,383</u>

Building additions includes \$133,701 (2015 - \$Nil) that is not yet being amortized as it is a project in process.

## Ontario Association of Architects Notes to Financial Statements

November 30, 2016

### 6. Pro-Demnity Insurance Company

(a) The Association's wholly-owned subsidiary, Pro-Demnity, has not been consolidated in these financial statements but accounted for using the equity method (Note 3). The Association's investment in Pro- Demnity is as follows:

	<b>2016</b>	2015
Investment in Pro-Demnity, beginning of year	<b><u>\$ 27,621,485</u></b>	<u>\$27,672,630</u>
Net income of Pro-Demnity for the year ended December 31	<b><u>(1,212,362)</u></b>	<u>261,816</u>
Other comprehensive income (loss) for the year ended December 31	<b><u>205,873</u></b>	<u>(312,961)</u>
Comprehensive loss	<b><u>(1,006,489)</u></b>	<u>(51,145)</u>
Investment in Pro-Demnity, end of year	<b><u>\$ 26,614,996</u></b>	<u>\$27,621,485</u>

A financial summary of Pro-Demnity as at December 31 (its fiscal year end) is as follows:

	<b>2016</b>	2015
Financial position		
Total assets	<b><u>\$ 92,291,432</u></b>	<u>\$87,169,682</u>
Total liabilities	<b><u>\$ 65,669,936</u></b>	<u>\$59,541,697</u>
Shareholder's equity	<b><u>26,621,496</u></b>	<u>27,627,985</u>
	<b><u>\$ 92,291,432</u></b>	<u>\$87,169,682</u>
Results of operations		
Net premiums earned	<b><u>\$ 11,887,982</u></b>	<u>\$11,524,838</u>
Net claims and claim adjustment expenses incurred	<b><u>11,966,396</u></b>	<u>9,757,869</u>
Underwriting (loss) gain before expenses and commissions	<b><u>(78,414)</u></b>	<u>1,766,969</u>
Operating expenses, commissions and premium tax	<b><u>3,705,121</u></b>	<u>3,547,639</u>
Net underwriting loss	<b><u>(3,783,535)</u></b>	<u>(1,780,670)</u>
Net investment income	<b><u>2,042,899</u></b>	<u>2,532,920</u>
(Loss) earnings before the following:	<b><u>(1,740,636)</u></b>	<u>752,250</u>
Refund of premiums	<u>-</u>	<u>393,000</u>
Income taxes (recovery)	<b><u>(528,274)</u></b>	<u>97,434</u>
Net (loss) income for the year	<b><u>\$ (1,212,362)</u></b>	<u>\$ 261,816</u>
Cash flows		
Cash flows from operating activities	<b><u>\$ 1,865,844</u></b>	<u>\$ 628,470</u>
Cash flows from investing activities	<b><u>(1,054,263)</u></b>	<u>(626,641)</u>
Net increase in cash	<b><u>\$ 811,581</u></b>	<u>\$ 1,829</u>

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## Ontario Association of Architects Notes to Financial Statements

November 30, 2016

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### 6. Pro-Demnity Insurance Company (continued)

(b) Rental and other income from Pro-Demnity comprises:

	<u>2016</u>	<u>2015</u>
Rent	\$ 129,809	\$ 129,808
Administrative service fees	113,032	121,803
PCS transfer	2,786	2,571
Recognition of deferred revenue for server room reimbursement	<u>4,356</u>	<u>4,356</u>
	<u>\$ 249,983</u>	<u>\$ 258,538</u>

The Association has entered into a five year lease with Pro-Demnity ending June 30, 2015. This lease has been extended to December 31, 2016. The administrative services provided are detailed in a Master Services Agreement which has a one year revolving term.

All transactions are recorded at their exchange amount.

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### 7. Accounts payable and accrued liabilities

Total government remittances payable, including harmonized sales tax payable at November 30, 2016, are \$Nil (2015 - \$Nil).

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### 8. Examination for Architects in Canada (ExAC)

The Association has entered into an agreement with the ten other provincial and territorial associations to manage the ExAC examination process and the associated Committee for the Examination for Architects in Canada (CEXAC). The agreement outlines how revenues are to be allocated and how costs, primarily related to the development of the exam, are to be recovered. The Association has been appointed to act as the administrator of the program.

The amounts included in the financial statements are as follows:

	<u>2016</u>	<u>2015</u>
Accounts receivable (jurisdiction exam fees to be received in 2017)	\$ 214,534	\$ 230,804
Accounts payable (represents the CEXAC Maintenance Fund Account balance to cover 2017 expenses and approved reserve)	<u>\$ 742,326</u>	<u>\$ 668,122</u>
Association's portion of jurisdictional exam fees (included in ExAC fees revenue)	<u>\$ 58,581</u>	<u>\$ 63,202</u>
Levy paid by the Association	\$ 20,090	\$ 16,237
Association's ExAC exam administration	<u>42,331</u>	<u>35,641</u>
Total included in direct program expense (Schedule)	<u>\$ 62,421</u>	<u>\$ 51,878</u>

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## Ontario Association of Architects Notes to Financial Statements

November 30, 2016

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### 9. Ontario Association for Applied Architectural Sciences

In 2011, the Association assumed 100% control of Ontario Association for Applied Architectural Sciences (OAAAS). OAAAS recognizes technologists in the building discipline. OAAAS offers a program that allows qualified individual technologists who are focussed in building design to advance their professional status. Ultimately, through licensure by the Association, qualified members will be able to perform certain architectural services. A Licensed Technologist OAA will have the legal right to design larger restaurants, taller houses and taller low-rise apartment buildings.

The program recognizes three categories of building designers: Associate OAAAS, Technologist OAAAS, and Licensed Technologist OAA. The OAAAS serves as a forum for establishing the education, experience and examination requirements for all three levels.

A financial summary of OAAAS as at November 30 (its fiscal year end) is as follows.

	<u>2016</u>	<u>2015</u>
Financial position		
Total assets	<b>\$ 55,143</b>	\$ 50,440
Total liabilities	<b>\$ 19,697</b>	\$ 14,994
Net assets	<b><u>35,446</u></b>	<u>35,446</u>
	<b>\$ 55,143</b>	\$ 50,440
Results of operations		
Total revenue	<b>\$ 59,980</b>	\$ 59,358
Total expenses	<b><u>115,899</u></b>	<u>112,745</u>
Deficiency of revenue over expenses before undernoted:	<b>(55,419)</b>	(53,387)
OAA contributions	<b><u>55,419</u></b>	<u>53,387</u>
Excess of revenue over expenses	<b>\$ -</b>	\$ -
Cash flows		
Cash flows from (to) operating activities	<b><u>\$ 1,056</u></b>	<u>\$ (13,906)</u>

During the year, the Association paid \$53,386 (2015 - \$57,571) to OAAAS.

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### 10. Deferred revenue

	<u>2016</u>	<u>2015</u>
Annual membership fees	<b>\$ 394,842</b>	\$ 378,737
Continuing education OAA+2030 Professional Series	-	14,075
Server room income from Pro-Demnity	<b>17,424</b>	21,780
Rental and other income from Pro-Demnity (Note 6(b))	<b>10,068</b>	10,467
2016 conference sponsorship	-	105,943
	<b><u>\$ 422,334</u></b>	<u>\$ 531,002</u>

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## Ontario Association of Architects Notes to Financial Statements

November 30, 2016

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### 11. Lease commitment

The Association is committed under operating leases for the rental of office equipment for periods extending to 2018. The future annual minimum lease payments required are as follows:

2017	\$	40,905
2018		<u>18,196</u>
	\$	<u>59,101</u>

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### 12. Employee future benefits

The Association provides a defined contribution pension plan for voluntary participants. Total employer contributions were \$78,542 (2015 - \$71,192). There are no further funding requirements.

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### 13. Trust funds

The Association holds in trust the following funds, which have not been included in these financial statements:

	<u>2016</u>	<u>2015</u>
Architectural Guild Prize Fund	\$ 2,468	\$ 1,603
Ontario Association of Architects Trust Fund Scholarships	15,514	15,450
DaVinci Trust Fund	1,171	1,171
Plachta Fund	<u>100,929</u>	<u>96,960</u>
	<u>\$ 120,082</u>	<u>\$ 115,184</u>

Income from grants and interest of \$29,838 (2015 - \$30,243) were recognized during the year. Prizes and medals of \$24,940 (2015 - \$39,610) were paid during the year.

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## Ontario Association of Architects Notes to Financial Statements

November 30, 2016

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### 14. Financial instruments

Transactions in financial instruments may result in an entity assuming or transferring to another party one or more of the financial risks described below.

#### Credit risk

Credit risk is the risk of financial loss occurring as a result of a counterparty to a financial instrument failing to discharge an obligation or commitment that it has entered into with an organization. The Association's main credit risk relates to its accounts receivable and its receivable from CExAC. The Association provides for its exposure to credit risk by dealing with counterparties it believes to be credit worthy, and by creating an allowance for doubtful accounts when appropriate. As at November 30, 2016, the allowance for doubtful accounts is \$Nil (November 30, 2015 - \$Nil).

#### Interest rate risk

Interest rate price risk is the risk that the fair value of a fixed interest bearing financial instrument will fluctuate due to changes in market interest rates. Interest rate cash flow risk is the risk that the cash flows of the Association will fluctuate due to changes in market interest rates on variable interest bearing financial instruments. The Association is subject to interest rate price risk on its short-term deposits.

#### Market risk

The Association is exposed to certain market risks which cause the fair value of investments to fluctuate. To protect against this risk, management has developed an investment policy which requires investments to meet specific requirements. As a result, it is management's opinion that the Association is not exposed to significant market risk arising from financial instruments.

#### Currency risk

Currency risk is the risk to the Association's earnings that arises from fluctuations of foreign exchange rates and the degree of volatility of these rates. It is management's opinion that the Association is not exposed to significant currency risk arising from its financial instruments as the number of foreign exchange transactions is limited.

#### Liquidity risk

Liquidity risk is the risk that the Association will encounter difficulty in raising funds to meet commitments associated with its financial liabilities. The Association is exposed to liquidity risk mainly in respect to its current liabilities.

The Association manages its liquidity risk by forecasting cash flows from operations, investing and financing activities to ensure that it has sufficient funds available to meet current and foreseeable financial obligations. As a result, it is management's opinion that the Association is not exposed to significant liquidity risk arising from its financial instruments.

## Ontario Association of Architects Schedule of Expenses

Year ended November 30	2016	2015
Direct program		
Conference	\$ 815,496	\$ 533,818
Council, committees, task forces*	551,211	723,678
Society funding and other contributions	202,421	246,330
Media relations program	137,898	193,683
Communications/public information	199,126	165,371
Liaison with Government and other	104,879	96,258
Admission course	160,973	77,946
2030 program expense	66,886	59,924
Examination for Architects in Canada (Note 8)	62,421	51,878
Continuing education	55,609	62,892
Sale of publications and other	22,419	21,198
Surveys	10,434	9,159
Practice consultation service	7,279	5,143
	<b>2,397,052</b>	<b>2,247,278</b>
Salaries and related benefits	<b>2,153,234</b>	<b>1,936,692</b>
Building, office services and operating		
Building	302,873	288,017
Amortization of property and equipment		
Building additions	115,550	119,115
Computer equipment	115,490	113,169
Building	62,500	62,500
Web site development costs	24,273	55,817
Furniture and equipment	21,567	20,894
Printing and office supplies	81,185	79,429
Computer	75,346	72,023
OAAAS (Note 9)	58,602	54,571
Telephone, internet access/hosting	49,977	68,835
Postage	36,406	43,368
Insurance	33,582	33,514
Professional fees	23,500	24,800
Fees processing charges	5,874	4,483
	<b>1,006,725</b>	<b>1,040,535</b>
Legal fees		
Discipline hearings and appeals	78,335	48,126
General	30,804	20,717
Prosecutions and injunctions	22,335	7,225
	<b>131,474</b>	<b>76,068</b>
	<b>\$ 5,688,485</b>	<b>\$ 5,300,573</b>

\*Included in Council, committees, task forces are costs of \$86,948 (2015 - \$205,234) incurred in the current year related to the building initiative. Total costs expensed since the inception of the initiative in 2013 is \$502,930. Additional costs capitalized in the current year are disclosed in Note 5.

See accompanying notes to the financial statements.







